

FRANKFORT SQUARE PARK DISTRICT
BOARD MEETING
July 16, 2026

The following are Minutes of a meeting of the Frankfort Square Park District Board of Commissioners held at the Square Links Golf Course Clubhouse, 7861 W. St. Francis Road, Frankfort, Illinois.

I. Call to Order

The Meeting was called to order at 7:00 p.m.

II. Roll Call

Present were: Lauren Breedlove, Phil Cherry, Frank Florentine, Ryan Holley, Joseph King, Craig Maksymiak, and Denis Moore.

Absent were:

Also present were: Audrey Marcquenski, Executive Director/Park Secretary, Linda Mitchell, Recording Secretary.

III. Pledge of Allegiance

IV. Public Input

No members of the public were present.

V. Correspondence

A. Appreciation

Thank you note received from the Maddog Strong Foundation, expressing appreciation to FSPD staff for the support provided for the Miles for Maddog event.

Notice posted and shared by a resident thanking the FSPD and Square Links Golf Course staff for safeguarding a Kildeer ground nesting site, a federally protected bird under the Migratory Bird Treaty Act.

Email received by Ed Reidy, Superintendent of Parks, from an appreciative resident, who requested and received quick action from parks staff after a branch from a tree on Park District property came down in their yard due to high winds experienced during the Friday, June 3 thunderstorm.

Email received from a Plank Trail resident, thanking Ed Reidy and the Park Board for providing a prompt response to concerns regarding issues with the pond fountain in the townhome section of the subdivision.

VI. Presentation of the June 18, 2026 Board Meeting Minutes.

Phil Cherry made Motion 26-2124 to accept the June 18, 2026 Board Meeting Minutes as presented. Joseph King seconded.

Vote on Motion: Ayes: Lauren Breedlove, Phil Cherry, Ryan Holley, Joseph King, Craig Maksymiak, and Denis Moore. Nays: None. Abstained: Frank Florentine. Motion passed.

VII. Legal Report

No report.

VIII. Treasurer's Report

On behalf of the Board of Commissioners, President, Craig Maksymiak accepted the June Treasurer's Report pending audit.

Frank Florentine made Motion 26-2125 to accept the June Accounts Payable Listing. Lauren Breedlove seconded.

Vote on Motion: Ayes: Lauren Breedlove, Phil Cherry, Frank Florentine, Ryan Holley, Joseph King, Craig Maksymiak, and Denis Moore. Nays: None. Abstained: None. Motion passed.

IX. Executive Director's Report

Preparations will soon be underway for the 2027 Consolidated Election, Craig Maksymiak, Phil Cherry, and Ryan Holley will be up for election, and may begin circulating petitions on August 25, 2026.

Audrey Marcquenski and Linda Mitchell are registered for an election cycle webinar, hosted by IAPD on July 29.

The Hunter Prairie Party in the Park event, held at Hunter Prairie Park on July 9, was a success. Audrey expressed appreciation to staff for the planning and execution and noted that all departments were represented during the event. The highlight was the unveiling of the Pam and Jim Kohlbacher interpretive sign, and Ms. Marcquenski thanked Phil Cherry for his opening remarks.

The District's mowing contractor was asked to suspend services at Lincoln-Way North (LWN) for two weeks to accommodate Disney's filming of a pilot at the campus. FSBL usage is also cancelled during the same two-week period and access for the F.A.N. program is at the southernmost entrance off Harlem as the outer drive is currently closed to traffic.

The developer of Brookside Glen Villas installed a new playground that will soon be dedicated to the Park District after which the District will then add park amenities that include benches, trees, and signage

The deadline to ensure ADA accessibility of the Park District's website and social media postings is in 2028 and will change operations. Ms. Marquenski is leading a compliance transition team that includes the Park District's website designer from Visionary Webworks and FSPD staff, Nicolette Stock and Linda Mitchell.

X. Department Reports

A. Maintenance

Maintenance staff have been busy cleaning up debris from residential firework displays on Park District property. They have also been assessing and clearing trees and limbs that were damaged by recent and severe storms.

The fire department extinguished flames when a lawn mower was set on fire at Union Creek Park, and maintenance then cleaned up the area.

Oak Lawn Blacktop Paving Company completed patchwork along the bike/walking path at Indian Boundary South Park and at Lincoln-Way North and Island Prairie Park connections.

B. Recreation

Summer concerts at the Island Prairie Park bandshell are off to a slow start due to unfavorable weather conditions. An upcoming concert, performed by Sealed With a Kiss, is scheduled for Tuesday, July 21.

Due to concerns regarding air quality resulting from wildfires, Summer Day Camp participants are being kept indoors. Information regarding the Air Quality Index has been shared with parents, adding to existing procedures followed when the heat index reaches 100 degrees.

C. Information Technology

Nicolette Stock is wrapping up her Joliet Junior College AI course that will conclude with a final exam on Monday, July 20. Ms. Marcquenski and staff are looking forward to her recommendations on how to apply AI to Park District operations.

D. Special Recreation

The District is providing a raffle basket for LWSR Foundation's golf outing fundraiser and the Park Board is also assembling a raffle basket to assist in the Foundation's efforts to provide monetary support to LWSRA.

E. Finance and Planning

No report

F. Golf Course

Square Links is busy and Golf Pros, Suzie Owens and Matt Major are growing the game of golf through a variety of lessons and programs.

Planning is underway for the annual College Scholarship Classic, scheduled for September 19. Staff are interested in joining Board Members to offer a Beat the Park District contest during the event.

G. Office

Sufficient information was included in the July Executive Director's Report.

H. Risk Management

The 2026 Essentials in Risk Management program includes a review of existing Intergovernmental Agreements (IGAs) the District has with community organizations. Ms. Marcquenski noted that the review will begin with the Wildcats Football IGA, followed by the FSBL and Scouts agreements.

Regular reviews of IGAs are important due to leadership changes and to ensure all parties maintain a clear understanding of the relationships and responsibilities that have been forged between the agencies over the years, which have benefited the community.

I. Community Updates

No report.

J. Freedom of Information

The District received and responded to another FOIA request for information from Judiciary. Ms. Marcquenski noted that the FOIA request details and response were reviewed with park counsel.

XI. Old Business

No old business was discussed.

XII. New Business

No new business was discussed.

A. Commissioner's Comments

Vice President, Denis Moore complimented the condition of the parks and further noted that his grandchildren enjoyed the Path to Reading book amenity along the Island Prairie Park path.

FSBL representatives approached Commissioner Phil Cherry regarding the possibility of serving on their Board. Mr. Cherry is considering the opportunity and noted that it could be beneficial in further understanding the longstanding relationship and shared responsibilities between the FSPD and FSBL.

Commissioner, Joseph King related that neighbors enjoyed the Party in the Park event.

Mr. King further noted that Wildcats practices are beginning, and additional garbage cans are needed at the fields. The organization appreciates the efforts of the Park District following the restoration of the water reclamation plant site.

Commissioner, Ryan Holley, expressed appreciation for FSPD staff efforts. In addition, Mr. Holley announced that he and his family will be moving out of Park District boundaries, requiring him to step down from his Park Board position.

Treasurer Frank Florentine expressed his appreciation that all staff members and program participants remained safe and healthy despite the recent storms and periods of extreme heat. He also thanked the maintenance staff for their hard work and dedication in responding to storm damage and completing cleanup efforts throughout the District.

President Craig Maksymiak expressed his appreciation for the success of the Party in the Park event, noting the great turnout and the enjoyment residents experienced while participating in the various activities. He also shared his appreciation that the Park District was able to honor Pam and Jim Kohlbacher through the unveiling of their interpretive sign.

Commissioner Lauren Breedlove, daughter of Mr. and Mrs. Kohlbacher, shared that her parents were honored and deeply moved by the recognition. Mr. Cherry reported that Mrs. Kohlbacher expressed that their involvement in the community was never for recognition, but rather because, like many volunteers, they simply wanted to help make the community a better place to live.

Mr. Maksymiak revisited last month's discussion regarding whether to continue holding meetings on Thursdays or consider an alternative day of the week. No decision is required at this time. Board Members were encouraged to continue considering whether a different meeting day would better accommodate schedules.

XIII. Executive Session

No business came before the Board that required an Executive Session.

XIV. Adjournment

Phil Cherry made Motion 26-2126 to adjourn the meeting at 7:43 p.m. Lauren Breedlove seconded. Motion carried in a vote by voice.

Respectfully submitted:
Linda Mitchell