

FRANKFORT SQUARE PARK DISTRICT
BOARD MEETING
June 18, 2026

The following are Minutes of a Budget & Appropriation public hearing and a meeting of the Frankfort Square Park District Board of Commissioners Park District, held at the Administration Building, 7540 W. Braemar Lane, Frankfort, Illinois.

I. Call to Order

The Meeting was called to order at 7:00 p.m.

II. Roll Call

Present were: Lauren Breedlove, Ryan Holley, Joseph King, and Craig Maksymiak.

Absent were: Frank Florentine and Denis Moore

Phil Cherry arrived at 8:03 p.m.

Also present were: Audrey Marcquenski, Executive Director/Park Secretary, John Keenan, Superintendent of Recreation, Ed Reidy, Superintendent of Parks, Darrell Garrison, President/Director of Landscape Architecture and Gabe Yang, Landscape Designer, of Planning Resources, Inc. (PRI).

III. Pledge of Allegiance

IV. Public Hearing/Public Input

Lauren Breedlove made Motion 26-2117 to open the floor for the Public Hearing of the Budget and Appropriation Ordinance No. 26-06-370 for Fiscal Year May 1, 2026 through April 30, 2027. Joseph King seconded. Motion carried in a vote by voice.

Darrell Garrison and Gabe Yang were in attendance to review PRI's preliminary grading study of the Union Creek Park baseball fields. Topographical maps were also made available for Board review along with cost analysis of the possible project.

No other members of the public were in attendance.

Ryan Holley made Motion 26-2118 to close the floor and adjourn the public hearing at 7:41 p.m. Lauren Breedlove seconded. Motion carried in a vote by voice.

V. Correspondence

A. Appreciation.

Audrey Marcquenski presented thank you notes received from recipients of the Park District's 2026 College Scholarship Program awards for Board review.

VI. Presentation of the May 21, 2026, Board Meeting and the May 21, 2026 Executive Session Minutes.

Lauren Breedlove made Motion 26-2119 to accept the May 21, 2026, Board Meeting Minutes as presented. Joseph King seconded.

Vote on Motion: Ayes: Lauren Breedlove, Ryan Holley, Joseph King, and Craig Maksymiak. Nays: None. Abstained: None. Motion passed.

Presentation of the May 21, 2026, Executive Session Minutes.

Ryan Holley made Motion 26-2120 to accept the May 21, 2026, Executive Session Minutes as presented. Lauren Breedlove seconded.

Vote on Motion: Ayes: Lauren Breedlove, Ryan Holley, Joseph King, and Craig Maksymiak. Nays: None. Abstained: None. Motion passed.

VII. Legal Report

President, Craig Maksymiak read Budget and Appropriation Ordinance No. 26-06-370 into the record, a copy of which was provided to each Board Member in advance of said meeting and asked for consideration of same.

Joseph King made Motion 26-2121 to adopt the Budget and Appropriation Ordinance No. 26-06-370 as presented. Lauren Breedlove seconded.

Ms. Marcquenski reported that the Budget and Appropriation Ordinance precedes the annual Tax Levy Ordinance, which will be considered by the Park Board at its December meeting. She explained that the Tax Levy Ordinance is structured to account for new growth and is an annual requirement.

Vote on Motion: Ayes: Lauren Breedlove, Ryan Holley, Joseph King, and Craig Maksymiak. Nays: None. Abstained: None. Motion passed.

VIII. Treasurer's Report

On behalf of the Board of Commissioners, President, Craig Maksymiak accepted the May Treasurer's Report, pending audit.

Lauren Breedlove made Motion 26-2122 to accept the May Accounts Payable Listing. Ryan Holley seconded.

Vote on Motion: Ayes: Lauren Breedlove, Ryan Holley, Joseph King, and Craig Maksymiak. Nays: None. Abstained: None. Motion passed.

IX. Executive Director's Report

Staff did a great job planning for the Party in the Park event that was scheduled for June 10 at Hunter Prairie Park. The event was cancelled due to severe weather and has been rescheduled for July 9.

The annual audit is nearing completion. Ms. Marcquenski reported that the auditors from the independent firm Lauterbach and Amen would be available to present the audit report at the August Park Board Meeting, if requested. The Board indicated that an onsite presentation would not be necessary and was comfortable receiving hard copies of the completed audit report.

X. Department Reports

A. Maintenance

Ed Reidy reported that staff are busy with normal maintenance routines including but not limited to dragging athletic fields, emptying garbage cans, picking up litter, and addressing vandalism issues.

Staff are preparing for upcoming weekend events that include the FSBL tournament, the Maddog Strong Foundation's Awareness Walk, and will be getting the Island Prairie Park ready for the summer concerts that are scheduled to begin the week of June 22.

With the increased number and severity of storms, staff have been conducting frequent inspections of facilities and complete storm clean up duties in parks, as needed.

Maintenance staff set up for the June 10 Party in the Park event at the newly redeveloped Hunter Prairie Park, then cleaned up the park after the event was cancelled due to severe weather conditions.

Mr. Reidy stated that he has a dependable crew of individuals that consistently demonstrate a strong work ethic on a daily basis.

B. Recreation

John Keenan reported that the Lincoln-Way Youth Strings will kick off the Summer Concerts in the Park series on June 25 while Port Authority will close out the season on August 18.

The Ice Cream Social event that was moved from the Champions Park concession stand to the Splash Park enjoyed record numbers and offered a variety of ice cream treats.

Mr. Keenan was onsite for the Square Links Parent/Child Golf Scramble on June 12 and noted it was a well-attended event that was enjoyed by all participants.

C. Information Technology

Sufficient information was included in the June Executive Director's Report.

D. Special Recreation

The LWSR Foundation expressed its appreciation for the Hole Sponsorship approved by the Park Board at its May 21, 2026, meeting (ref. Motion 26-2112) in support of the Foundation's annual golf outing fundraiser. The Foundation also reported that all tee times have been filled for the outing, which will be held on August 14 at Sanctuary Golf Course in New Lenox.

E. Finance and Planning

No report.

F. Golf Course

Staff compared Square Links' revenues for May 2025 and May 2026 which showed that golf rounds increased by 10% and driving range usage increased by 42% in 2026.

Increased usage can be attributed to the closing of White Mountain Golf Park and the doubling of Square Links teaching pros, with Ms. Marcquenski noting that Matt Major and Suzie Owens provide excellent golf lessons for our Square Links patrons.

Staff are preparing for the upcoming Juneteenth and Father's Day holidays, which are historically the busiest days of the year at Square Links.

Hunter Rowe, Course Superintendent from Reliable Property Services, has skillfully cared for the grounds at Square Links over the past four golf seasons. The Park District is grateful for his dedicated service and wishes him well as he begins his next chapter in Kentucky.

Brian Stout from Reliable Property Services is actively working to fill the vacant superintendent position. In the meantime, Mr. Stout will be onsite regularly to oversee the grounds crew and ensure operations continue smoothly until a replacement is hired.

G. Office

Sufficient information was provided in the June Executive Director's Report.

H. Risk Management

Ms. Marcquenski reported that two of our AED/CPR instructors are in attendance, John Keenan and Ed Reidy, and that they do a great job training and certifying staff.

Mr. Reidy noted that another CPR/AED session will be held in August, with the final class of 2026 scheduled for December. Training sessions are conducted on Tuesdays and Thursdays, with all-day sessions on Saturdays, providing staff with sufficient opportunities to earn their certification or complete recertification.

I. Community Updates

No report.

J. Freedom of Information

Ms. Marcquenski reported that the Park District received a second FOIA request for information from Judiciocracy. A full accounting of their request and staff time and legal costs will be available for Board review at the July 16 Board Meeting.

XI. Old Business

No old business was discussed.

XII. New Business

No new business was discussed.

A. Commissioner's Comments

Ryan Holley began a discussion regarding use of e-bikes throughout the community, including on Park District paths and properties. Ms. Marcquenski noted that the State of Illinois is considering legislation to regulate safe operation of electric mobile devices.

Ryan Holley began a discussion on a speaker system at Union Creek Park.

Lauren Breedlove's family and friends of the Kohlbachers visited and appreciated the interpretive sign at Hunter Prairie Park that commemorates the community service provided by Pam and Jim Kohlbacher.

Phil Cherry suggested adding baby changing stations to the Union Creek restrooms. Mr. Reidy noted that electrical work needs to be completed and that the changing stations will then be reinstalled.

Phil Cherry inquired about the dugout covers previously approved by the Park Board. Mr. Reidy reported that K Brothers Fence has been contracted to complete the project, which includes relocating fence posts and installing new fence fabric and dugout covers.

Craig Maksymiak reviewed past Board Meeting minutes and Board Member attendance. Each year, the Park Board establishes the dates and times for its regular meetings, which have traditionally been held on the third Thursday of each month at 7:00 p.m. Board Members will continue discussing this matter and may consider changing the regular meeting day and/or time in the future.

XIII. Executive Session

No business came before the Park Board that required an Executive Session.

XIV. Adjournment

Lauren Breedlove made Motion 26-2123 to adjourn the meeting at 8:33 p.m. Joseph King seconded. Motion carried in a vote by voice.

Respectfully submitted:
Linda Mitchell