

FRANKFORT SQUARE PARK DISTRICT
BOARD MEETING
May 21, 2026

The following are Minutes of a meeting of the Frankfort Square Park District Board of Commissioners held at the Park District Administration Building, 7540 W. Braemar Lane, Frankfort, Illinois.

I. Call to Order

The Meeting was called to order at 7:00 p.m.

II. Roll Call

Present were: Lauren Breedlove, Phil Cherry, Craig Maksymiak, and Denis Moore.

Also present were: Audrey Marcquenski, Executive Director/Board Secretary, Linda Mitchell, Recording Secretary.

Absent were: Ryan Holley and Joseph King

Frank Florentine arrived at 7:41 p.m.

III. Pledge of Allegiance

IV. Public Input

V. Correspondence

A. Appreciation

Letter received from the Lincoln-Way Foundation For Educational Excellence thanking the Park District for its donation of golf passes in support of their fundraising efforts. The Foundation exceeded its fundraising goal and was able to fulfill grant requests totaling more than \$71,000 that directly provides meaningful opportunities for LWCHSD 210 students and educators.

Thank you notes received from recipients of the Park District's 2026 College Scholarship Program awards.

VI. Presentation of the April 16, 2026, Board Meeting Minutes and April 16, 2026 Executive Session Minutes.

Denis Moore made Motion 26-2104 to accept the April 16, 2026 Board Meeting Minutes, as presented. Lauren Breedlove seconded.

Vote on Motion Ayes: Lauren Breedlove, Phil Cherry, Denis Moore, and Craig Maksymiak. Abstained: None. Nays: None. Motion passed.

Audrey Marcquenski distributed written copies of the April 16, 2026 Executive Session Minutes to each Board Member and requested review and approval of same.

Phil Cherry made Motion 26-2105 to accept the April 16, 2026 Executive Session Minutes, as presented. Denis Moore seconded.

Vote on Motion Ayes: Lauren Breedlove, Phil Cherry, Denis Moore, and Craig Maksymiak. Abstained: None. Nays: None. Motion passed.

VII. Election of Officers

Denis Moore made Motion 26-2106 to open the floor for the election of officers. Phil Cherry seconded. Motion carried in a vote by voice.

Denis Moore made Motion 26-2107 to nominate Craig Maksymiak as President. Phil Cherry seconded. Motion carried in a vote by voice.

Phil Cherry made Motion 26-2108 to nominate Denis Moore as Vice President. Lauren Breedlove seconded. Motion carried in a vote by voice.

Lauren Breedlove made Motion 26-2109 to close the floor for the election of officers. Denis Moore seconded. Motion carried in a vote by voice.

VIII. Board Appointments

President, Craig Maksymiak appointed Audrey Marcquenski to serve as Secretary of the Board of Commissioners. Ms. Marcquenski accepted said appointment.

President, Craig Maksymiak, appointed Frank Florentine to serve as Treasurer of the Board of Commissioners. Mr. Florentine will be advised of said appointment.

President, Craig Maksymiak appointed the law firm of Ancel, Glink, Diamond, Bush, DiCianni & Krafthefer, P.C. to serve as legal representation.

President, Craig Maksymiak appointed Audrey Marcquenski and Denis Moore to serve as FOIA and OMA Officers. Ms. Marcquenski and Mr. Moore accepted said appointments.

President, Craig Maksymiak appointed Phil Cherry to serve as Risk Manager and Personnel Liaison. Mr. Cherry accepted said appointment.

It was decided that the Park District Board Meetings shall be conducted on the third Thursday of each month at 7:00 p.m., and the regular December Board Meeting will be held on Monday, December 7, 2026, at 7:00 p.m., preceded by the Truth in Taxation Hearing at 6:30 p.m. Said meetings will be conducted at the Frankfort Square Park District Administration Building, located at 7540 W. Braemar Lane, Frankfort, Illinois.

It was decided that the Park District's regular July Board Meeting and the regular November Board Meeting will be held at 7:00 p.m. at the Square Links Golf Course Clubhouse, located at 7861 W. St. Francis Road, Frankfort, Illinois. It was further decided that the regular September meeting will be held at 7:00 p.m. at The Square, located at 7710 W. Kingston Drive, Frankfort, Illinois.

Check signing authority was granted to the following individuals: Audrey Marcquenski, John Keenan, Ed Reidy, Craig Maksymiak, Denis Moore, and Frank Florentine.

The Board named the *Daily Southtown* as the newspaper of choice for legal ad publications.

President, Craig Maksymiak appointed Audrey Marcquenski to the LWSRA Board, and John Keenan to serve as an alternate. Ms. Marcquenski will inform Mr. Keenan of said appointment.

President, Craig Maksymiak named Old Plank Trail Community Bank as the primary financial institution to house Park District bank accounts.

President, Craig Maksymiak named Dalena Welkomer of Raymond James Public Finance to serve as the Bond Counsel.

IX. Legal Report

No report.

X. Treasurer's Report

On behalf of the Board of Commissioners, President, Craig Maksymiak accepted the April Treasurer's Report, pending audit.

Denis Moore made Motion 26-2110 to accept the Accounts Payable Listing. Lauren Breedlove seconded.

Audrey Marcquenski reported that although the Park Board authorized the transfer of funds at the end of the 5/1/2025-4/30/2026 fiscal year during the April 16, 2026 Board Meeting (*ref. Motion 26-2100*), the action was not necessary due to sufficient funding in debt service and a tax distribution received in late April.

In the previous fiscal year, the Paving & Lighting Fund recorded no year-to-date expenses because costs were intentionally allocated to capital improvement project line items as the fund's revenues were insufficient to fully cover actual costs. The current Paving & Lighting balance will be designated for the proposed Hunter Prairie Park parking lot resurfacing project. Any costs that exceed the available fund balance will then be financed through the capital improvement project line item.

Vote on Motion Ayes: Lauren Breedlove, Phil Cherry, Denis Moore, and Craig Maksymiak. Abstained: None. Nays: None. Motion passed.

XI. Executive Director's Report

Ms. Marcquenski requested Board consideration to provide a \$1,000 dinner sponsorship for LWSRA's 50th Anniversary Sneaker Ball to be held on June 26, 2026 in support of the agency and the families they serve.

Denis Moore made Motion 26-2111 authorizing the provision of a \$1,000 dinner sponsorship for LWSRA's 50th Anniversary Sneaker Ball to be held on June 26, 2026 as requested. Phil Cherry seconded.

Vote on Motion Ayes: Lauren Breedlove, Phil Cherry, Denis Moore, and Craig Maksymiak. Abstained: None. Nays: None. Motion passed.

Ms. Marcquenski requested Board consideration to provide a \$150 hole sponsorship towards LWSRF's annual golf outing fundraiser to be held on August 14, 2026.

Lauren Breedlove made Motion 26-2112 authorizing the donation of a \$150 hole sponsorship for LWSRF's annual golf outing to be held on August 14, 2026, as requested. Denis Moore seconded.

Vote on Motion Ayes: Lauren Breedlove, Phil Cherry, Denis Moore, and Craig Maksymiak. Abstained: None. Nays: None. Motion passed.

Ms. Marcquenski thanked Treasurer Frank Florentine and Commissioner Phil Cherry for representing the Park District at Lincoln-Way East's Community Scholarship Night on May 7. Mr. Cherry noted that approximately sixty students were recognized with scholarship awards and expressed confidence in the many bright futures ahead for the students.

Commissioner Lauren Breedlove shared resident feedback regarding behaviors at the Skate Park. Ms. Marcquenski appreciated the information provided and it was noted that she contacted the Tinley Park Police Department to request increased patrols of the area.

Ms. Marcquenski reminded Vice President Denis Moore, following this evening's appointment as OMA/FOIA Officer, of the need to complete the annual online training related to the appointments.

Ms. Marcquenski requested an Executive Session to complete the required semiannual review of Executive Session minutes and audio recordings.

XII. Department Reports

A. Maintenance

Full-time staff appreciate having extra hands available as part-time staff return for the season ahead.

Ms. Marcquenski intends to bring PRI staff to the June 18 Board Meeting to review their preliminary grading study of the Union Creek Park ballfields.

B. Recreation

Ms. Marcquenski congratulated BDC on its successful Showcases and expressed appreciation to Directors Donnette Castle and Keri Jensen, noting that it is amazing to see what their dancers have accomplished.

Congratulations were also offered to the 2026 preschool graduates, their families, and the teachers.

C. Information Technology

Sufficient information was included in the May Executive Director's Report.

D. Special Recreation

Ms. Marcquenski reported that LWSRA provided an overview of its 2025 fall season, noting that FSPD ranked fourth overall in program participation out of all member agencies, and that 21 more residents enrolled in programs compared to the 2024 season.

E. Finance and Planning

No report.

F. Golf Course

Square Links staff was informed that a marriage proposal will take place on the 10th hole, with family and friends present to celebrate with the couple.

The new practice area at Square Links will open for use on Tuesday, May 26.

G. Office

Sufficient information was included in the May Executive Director's Report.

H. Risk Management

Ms. Marcquenski attended the annual online PDRMA Membership Assembly Meeting where the following information was presented:

- The FSPD has 100% participation in the Positive Actions Towards Health program.
- The FSPD was awarded approximately \$3,000 in cash incentives based on risk management.
- As a property/casualty member, the FSPD saved \$28,552 of rate stabilization over the past two years.

I. Community Updates

No report.

J. Freedom of Information

There were no FOIA requests received over the past month.

XIII. Old Business

No new business was discussed.

XIV. New Business

No new business was discussed.

Commissioner Comments

Mr. Cherry appreciates the sense of community exhibited by FSPD staff, in particular, where Preschool Director, Pam Moloney and other ELC teachers attended a t-ball game in support of their students. Additionally, another family has a special relationship with Superintendent of Parks, Ed Reidy. Their young son, whose older sibling was a preschool student, looks up to Mr. Reidy, never failing to visit him when accompanying his mother to pick up his brother from school.

Mr. Cherry cited these two examples and thanked the entire staff for always going above and beyond to serve the District and its residents.

Commissioner Lauren Breedlove reported that her daughter enjoyed her first experience in a classroom setting through the early childhood classes and she is looking forward to returning in the fall for the ELC preschool program.

Mr. Moore thanked Ms. Marcquenski for her efforts in encouraging residents to contact police and request that they address after-hours gatherings of individuals operating motorized vehicles in a local school parking lot.

XV. Executive Session

Frank Florentine made Motion 26-2113 to enter into Executive Session at 7:44 p.m. Denis Moore seconded. Motion carried in a vote by voice.

The Park Board reviewed written minutes from closed Executive Sessions to determine if the minutes can be released for public inspection or if they may still require confidential treatment. The Park Board also reviewed verbatim audio minutes to determine if the minutes could be destroyed.

Phil Cherry made Motion 26-2114 to go out of Executive Session and return to open session at 7:45 p.m. Denis Moore seconded. Motion carried in a vote by voice.

XVI. Consideration of Resolution 26-05-55

Craig Maksymiak requested consideration to adopt Resolution 26-05-55, a resolution authorizing the release of closed session minutes and the destruction of closed session audio recordings.

Phil Cherry made Motion 26-2115 to adopt Resolution 26-05-55, as presented. Lauren Breedlove seconded. Motion carried in a vote by voice.

Per Board direction and decision regarding which Executive Session minutes should be released for public inspection and which Executive Session minutes require confidential treatment, Resolution 26-05-55 will be updated with said detail and linked to the May 21, 2026, agenda for public review.

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(Sect. XVI, Consideration of Resolution 26-05-55, continued)

Vote on Motion Ayes: Lauren Breedlove, Phil Cherry, Frank Florentine, Denis Moore, and Craig Maksymiak. Abstained: None. Nays: None.

XVII. Adjournment

Frank Florentine made Motion 26-2116 to adjourn the meeting at 7:46 p.m. Lauren Breedlove seconded. Motion carried in a vote by voice.

Respectfully submitted:
Linda Mitchell