

FRANKFORT SQUARE PARK DISTRICT
BOARD MEETING
March 19, 2026

The following are Minutes of a meeting of the Frankfort Square Park District Board of Commissioners held at the Park District Administration Building, 7540 W. Braemar Lane, Frankfort, Illinois.

I. Call to Order

The Meeting was called to order at 7:00 p.m.

II. Roll Call

Present were: Phil Cherry, Frank Florentine, Ryan Holley, Denis Moore, and Craig Maksymiak.

Also present were: Audrey Marcquenski, Executive Director/Secretary, Ed Reidy, Superintendent of Parks, and Linda Mitchell, Recording Secretary.

Absent were: Lauren Breedlove and Joseph King.

III. Pledge of Allegiance

IV. Public Input

No members of the public were present.

V. Correspondence

A letter was received from the Crisis Center for South Suburbia, thanking the Park District for providing a Square Links foursome of golf as a raffle prize in support of the nonprofit organization's annual fundraiser.

VI. Presentation of February 19, 2026 Board Meeting Minutes

Frank Florentine made Motion 26-2089 to accept the February 19, 2026 Board Meeting Minutes, as presented. Denis Moore seconded.

Vote on Motion: Ayes: Phil Cherry, Frank Florentine, Ryan Holley, Denis Moore, and Craig Maksymiak. Abstained: None. Nays: None. Motion passed.

VII. Legal Report

No report.

VIII. Treasurer's Report

On behalf of the Board of Commissioners, President, Craig Maksymiak accepted the February Treasurer's Report, pending audit.

Phil Cherry made Motion 26-2090 to accept the Accounts Payable Listing. Frank Florentine seconded. Motion carried.

In response to a question from Treasurer Frank Florentine, Ms. Marcquenski explained that refunds may be issued if an unusual circumstance prevents a registered participant from attending a session in which they were previously enrolled.

Vote on Motion: Ayes: Phil Cherry, Frank Florentine, Ryan Holley, Denis Moore, and Craig Maksymiak. Abstained: None. Nays: None. Motion passed.

IX. Executive Director's Report

Lauterbach and Amen auditors completed the first stage of the Hunter Prairie Park Redevelopment attestation, as all incurred costs for this OSLAD grant project must be reviewed by an independent audit firm. Ms. Marcquenski noted that the auditors expect to complete the final stage and provide their report by March 27, enabling the District to request the final grant payout.

Staff are planning a Party in the Park where all are welcome to celebrate the newly redeveloped Hunter Prairie Park.

Ms. Marcquenski reminded Board Members to complete their Statement of Economic Interests filings by the May 1, 2026 deadline.

The Will County Tax Rate Calculation Report was received. Staff will review the report, make any necessary adjustments, and an executed copy will be returned to the Will County Tax Extension Department by the April 1 submission date.

Ms. Marcquenski was contacted by a representative of the Franciscan Sisters regarding the potential donation of a small parcel of land contiguous to Lighthouse Pointe Park. The vast majority of the parcel is outside of the FSPD boundaries.

X. Department Reports

A. Maintenance

Superintendent of Parks, Ed Reidy, was in attendance to review the 2026/2027 proposed project list and highlighted the following items:

- Surveillance cameras and access control
- Website accessibility per new guidelines
- Union Creek Park ballfield improvements related to drainage and regrading
- Skate Park Skatelite material
- Landscaping and park amenities at the new park planned in the Brookside Glen Villas
- Kiwanis Park shade structure
- The Square HVAC and roof improvements
- Square Links bank stabilization
- Square Links and Union Creek Park bridge maintenance
- Square Links irrigation software
- Tree inventory
- Parking lot and walking path sealcoating and painting

Vice President Denis Moore asked about the multipurpose room planned for The Square. Ms. Marcquenski responded that the District is working with Graefen Development and plans to complete this improvement as soon as possible.

Mr. Reidy reported that maintenance staff will remove dance flooring that the Park District installed at Mary Drew and will repurpose the flooring material.

Commissioner, Phil Cherry, inquired about the open full-time maintenance position. Mr. Reidy responded that he is currently exploring all options with the goal of hiring two individuals who can be trained to operate equipment.

B. Recreation

Staff are making final preparations for the March 21 Breakfast with the Bunny special event.

Ms. Marcquenski congratulated the BDC Company instructors and dancers on the success of their 2026 competition season.

C. Information Technology

No report.

D. Special Recreation

Sufficient information was included in the March Executive Director's Report.

E. Finance and Planning

No report.

F. Golf Course

Golf course staff completed preseason training, the golf carts were delivered, and all was ready for the season opening.

G. Office

Ms. Marcquenski reported that Irene Gama has resigned from her position in the front office. She is wished well in her future endeavors, and the position has since been filled by a highly skilled applicant.

H. Risk Management

Sufficient information was included in the March Executive Director's Report.

I. Community Updates

The Maddog Strong organization, dedicated to raising awareness for organ and tissue donation, will hold their annual Giving Tree Ceremony on Friday, June 26 at Island Prairie Park. New this year, the Miles for Maddog shifted from its Run/Walk to a community-wide Awareness Walk, taking place on Saturday, June 27.

Staff attended the premiere of the *Gifted* docuseries, which highlights Maddie Grobmeier's organ donation story. The film was a beautiful and moving tribute, and Ms. Marcquenski was truly honored to be included.

J. FOIA

A FOIA request for information from Judiciocracy LLC was received on February 27, 2026, requesting bills from attorneys/law firms, engagement agreements with attorneys/law firms, and documents reflecting any attorneys/legal professionals who counseled the Park District in 2024 through July 18, 2025.

Documents within the scope of interest were provided on March 5, 2026, and no further communication was received from the requester.

The FOIA cost report was linked to the March Board Meeting agenda, and the legal costs will be added to the report upon receipt of the Ancel Glink invoice.

XI. Old Business

Ms. Marcquenski presented the third draft of the 2026-2027 for Board review and noted that this draft includes a new position and minor line item adjustments, such as electric and water and sewer due to added utility costs incurred at The Square.

The IDNR may release the final funds for the Hunter Prairie Park Redevelopment grant, totaling \$300,000. This distribution is expected in the current fiscal year; however, if delayed, the expected funds will be added to the 2026-2027 Operating Budget that will be presented at the April 16, 2026 Board Meeting.

A second outstanding distribution of approximately \$200,000 is due from Cook County for property tax distributions which may impact the April Treasurer's Report but will even out in the coming fiscal year.

Ms. Marcquenski responded to Board Member questions regarding the decrease in Fidelity distributions and the Liability Fund, noting that necessary adjustments were made due to staffing changes and the reduction in the need for carryforward amounts, respectively, to more accurately reflect these expenses.

The 2026-2027 budget also reflects a return to a more normal report, following Will County's take back that impacted the current fiscal year.

The Gas, Diesel, and Oil line item may be increased if current fuel prices remain volatile.

XII. New Business

No new business was discussed.

Commissioners' Comments

Frank Florentine commended staff for all the work that goes into developing the Park District's annual budget.

Board Members appreciated Mr. Reidy's input on the proposed project list and Ryan Holley thanked Ed for managing operations with fewer employees.

Phil Cherry thanked Mr. Reidy and Ms. Marcquenski for answering the many project and budget questions posed throughout the evening. He also thanked fellow Commissioners for sharing their extensive Park District knowledge.

XIII. Executive Session

Denis Moore made Motion 26-2091 to enter into Executive Session at 7:57 p.m. Ryan Holley seconded. Motion carried in a vote by voice

The Park Board entered into Executive Session to conduct the annual full-time staff evaluations.

Phil Cherry made Motion 26-2092 to go out of Executive Session and enter into Open Session at 8:19 p.m. Frank Florentine seconded. Motion carried in a vote by voice.

XIV. Adjournment

Phil Cherry made Motion 26-2093 to adjourn the meeting at 8:22 p.m. Denis Moore seconded. Motion carried in a vote by voice.

Respectfully submitted:
Linda Mitchell