

Freedom of Information Act Transparency Policy

Summary of Staff Time and Legal Fees Incurred in Responding to Request

January 29, 2026

Date	Description	Staff Member-Hours	Legal Fees	Other Costs
Received: 1/27/2026	Jan Smith	Executive Director - 3 hours \$202.32	\$70.00	N/A
Responded and closed: 1/29/2026	Request for number of employees full-time and part-time, employee names/job titles/job descriptions/salaries/hourly rates/monetary benefits/paid time off.	Administrative Asst. - 7 hours \$245.56 Bookkeeper - 1.5 hours \$57.36 Supt. Office Mgmt & IT - .25 hour \$9.82		