FRANKFORT SQUARE PARK DISTRICT
BOARD MEETING
December 1, 2025

The following are Minutes of a meeting of the Frankfort Square Park District Board of Commissioners held at the Park District Administration Building, 7540 W. Braemar Lane, Frankfort, Illinois.

I. Call to Order

The Meeting was called to order at 7:00 p.m.

II. Roll Call

Present were: Lauren Breedlove, Phil Cherry, Ryan Holley, and Craig Maksymiak.

Also present were: Audrey Marcquenski, Executive Director/Board Secretary, and Linda Mitchell, Recording Secretary.

Absent were: Frank Florentine, Joseph King, and Denis Moore.

III. Pledge of Allegiance

IV. Public Input

No members of the public were present for input.

V. Correspondence

No correspondence was presented for Board review.

VI. Presentation of the November 20, 2025, Board Meeting Minutes.

Lauren Breedlove made Motion 25-2071 to accept the November 20, 2025 Board Meeting Minutes as presented. Phil Cherry seconded.

Vote on Motion: Ayes: Lauren Breedlove, Phil Cherry, Ryan Holley, and Craig Maksymiak. Abstained: None. Nays: None. Motion passed.

VII. Consideration of Tax Levy Ordinance No. 25-12-368 for Fiscal Year 5/1/25-4/30/26.

President, Craig Maksymiak, presented and read by title Tax Levy Ordinance No. 25-12-368 for fiscal year 5/1/25-4/30/26 into the record, a copy of which was provided to each Board Member prior to said meeting and requested consideration of same.

Ryan Holley made Motion 25-2073 to adopt Tax Levy Ordinance No. 25-12-368 for fiscal year 5/1/25-4/30/26, as presented. Lauren Breedlove seconded.

Ms. Marcquenski stated that the Tax Levy Ordinance is a necessary annual action to allow for the extension of tax dollars.

Vote on Motion: Ayes: Lauren Breedlove, Phil Cherry, Ryan Holley, and Craig Maksymiak. Abstained: None. Nays: None. Motion passed.

(Sect. VII., Consideration of Tax Levy Ordinance, continued)

VIII. Legal Report

President, Craig Maksymiak, presented and read by title Ordinance No. 25-12-369, an Ordinance giving the Cook County Clerk and Will County Clerk direction related to the 2025 Tax Levy, a copy of which was provided to each Board Member prior to said meeting, and requested consideration of same.

Phil Cherry made Motion 25-2074 to accept Ordinance No. 25-12-369, an Ordinance giving the Cook and Will County Clerks direction related to the 2025 Tax Levy as presented. Ryan Holley seconded.

Vote on Motion: Ayes: Lauren Breedlove, Phil Cherry, Ryan Holley, and Craig Maksymiak. Abstained: None. Nays: None. Motion passed.

IX. Treasurer's Report

Audrey Marcquenski reported that due to the early scheduling of the December meeting, the Treasurer's Report and Accounts Payable Listing were not available for consideration. Action was tabled therefore until the January 15, 2026, Board Meeting.

X. Executive Director's Report

Audrey Marcquenski reported that maintenance staff have been actively clearing snow and completing holiday decorating.

Ms. Marcquenski stated that no parks or facilities sustained damage from the recent high winds.

The winter/spring brochure was completed and sent to the printer.

Staff continue to work on the 2026/2027 budget, and a first draft will be presented to Board Members at the January 15, 2026 Board Meeting.

The Park District has received numerous compliments from people enjoying the newly redeveloped Hunter Prairie Park.

Commissioner, Ryan Holley asked if residents have expressed interest in cross-country skiing. Ms. Marcquenski responded that in the past some interest had been expressed in using the golf course for this activity; however, historically, snow levels had not been sufficient or consistent enough to support cross-country skiing.

XI. Department Reports

A. Maintenance

No report.

B. Recreation

No report.

C. Information Technology

No report.

D. Special Recreation

No report.

E. Finance and Planning

F. Golf Course

No report.

G. Office

No report.

H. Risk Management

No report.

I. Community Updates

No report.

J. Freedom of Information

No FOIA requests for information have been received over the past eleven days.

XII. Old Business

No old business was discussed.

XIII. New Business

Phil Cherry led a full and complete discussion regarding the need for athletic field improvements to enhance usability and improve drainage. Mr. Holley recommended seeking professional input on the matter.

Ms. Marcquenski stated that she will contact the District's professional athletic field consultant. She also plans to discuss FSBL's needs with its newly appointed President, Nick Bargas.

All agreed that small efforts would go a long way to bring the fields up-to-date and the upgrades one field at a time over multiple seasons would provide a sustainable and financially responsible approach. President, Craig Maksymiak added that the Park District would assume the cost of these improvements, as the children benefiting from the fields are served by the Park District.

Commissioner's Comments

All Commissioners present wished the Board and staff a Merry Christmas, Happy New Year, and safe holiday season.

XIV. Executive Session

No business came before the Board that required an Executive Session.

XV. Adjournment

Lauren Breedlove made Motion 25-2075 to adjourn the meeting at 7:06 p.m. Ryan Holley seconded. Motion carried in a vote by voice.

Respectfully submitted:
Linda Mitchell