

## **EXECUTIVE DIRECTOR'S REPORT**

**MAY 2025**

### **ADMINISTRATION**

The May Board Meeting is our annual organizational meeting that includes the Oath of Office for our newly elected and re-elected Commissioners and numerous actions for Board Members to consider including the election of officers and various appointments.

Also on the agenda is the required bi-annual review of closed session minutes and destruction of audio recordings. I would like to request an Executive Session to review closed session minutes and then return to open session to complete the necessary action.

Many thanks to Board Members Frank Florentine and Phil Cherry who represented the Frankfort Square Park District at Lincoln-Way East's Community Scholarship Night on May 7, 2025, and presented scholarships to eight well-deserving high school seniors. Congratulations to Addison Blievernicht, Samantha Lewandowski, Olivia Meister, Ethan Philbin, Abigail Salgado, Clara Schutzius, Kayla Toman, and Kiera Wirth.

The dance studio buildout is nearing completion at The Square. I cannot say enough good things about the professionalism and craftsmanship of Jeff Graefen and his Graefen Development team. The programming spaces were enlarged; lighting, ceilings, and fire suppression systems were balanced; and windows, flooring, and mirrors were installed. Work was completed with minimal disruption to current programming. We look forward to staff moving program supplies, adding the decorations and personal touches that make the current studios so special. It's exciting to think about the upcoming enjoyment of the fresh new space!

Staff are preparing the annual Budget and Appropriation Ordinance that will be on the agenda for your consideration at the June Board Meeting. One of the requirements is that the Ordinance must be posted in the Community Center lobby 30 days prior to the Budget and Appropriation public hearing.

We are anxiously awaiting final permitting from Will County to begin the Hunter Prairie Park Redevelopment project. May 15 is the expected date for full review. In the meantime, we have received approval to install fencing and erosion control at this park site.

The annual audit is underway with preliminary work being completed. The onsite work is scheduled for the week of June 2, 2025. The final audit is scheduled to be ready for distribution at the August 21, 2025 Board Meeting.

Staff are preparing the required State of Illinois GATA Audit Certification as part of the OSLAD grant process for the Hunter Prairie Park project.

New Americans with Disabilities Act (ADA) Accessibility Rules for park district websites were finalized last year to be compliant with Web Content Accessibility Guidelines (WCAG). Initial conversations with our website contractor and Park Counsel are underway with the understanding that April 26, 2027, is the deadline for compliance.

### **MAINTENANCE**

The seasonal staff arrived this week and we are thankful to have the extra sets of hands. The majority are returning and are able to jump right in because they know where the tools and parks are located. They hit the ground running with work on ballfields, cleaning-up parks and buildings, and installing dedication plaques.

## **RECREATION**

Congratulations to the Braemar Dance Center (BDC) on their successful annual Showcases held at Lincoln-Way East High School. Hundreds of talented dancers were cheered on by their families and friends during their awesome performances. Many thanks to Donnette Castle and Kari Jensen, our dance Directors, and the numerous teachers, aides, and volunteers who made this possible!

Preschool is celebrating Mother's Day and graduation is coming soon on May 21. The students are practicing, and all are super excited to show their families just how much they've grown and learned during their time with the FSPD's ELC preschool program. This year's theme is Blasting Off to Kindergarten.

## **SPECIAL RECREATION**

The next LWSRA Board Meeting is scheduled for May 20. LWSRA has been awarded a Will County Mental Health Grant to support the development of a sensory bus to provide mobile sensory support for individuals at special events and throughout the member communities.

## **GOLF COURSE**

Programming at the golf course began with the first Free Golf Clinic of the season. Group lessons and leagues begin next month.

Even though the weather has varied dramatically this spring, the 2025 season is off to a great start and our patrons are enjoying all Square Links has to offer. The driving range has been strong, and our daily record last week was approximately 7,000 balls struck.

## **OFFICE**

Summer resident online registration began May 6, 2025. Walk-in and non-resident registration began May 8, 2025. The Mother/Son Fun Day and new youth athletic programs have been popular choices this week.

## **RISK MANAGEMENT**

With the recent Membership Assembly Meeting, PDRMA provided a summary of the FSPD's participation and interaction with PDRMA. Highlights include:

- 91% FSPD employee participation rate in PDRMA's Positive Activities Toward Health (PATH) wellness programs with \$2,530 earned in wellness incentives in 2024.
- PDRMA awarded the FSPD \$3,000 in total cash incentives over the past two years in appreciation of its risk management efforts.
- As a property/casualty member, the FSPD received \$32,700 of rate stabilization in the past two years.
- 13 different FSPD staff members participated in 53 education and training offerings.

Respectfully submitted:  
Audrey Marcquenski  
Executive Director