

FRANKFORT SQUARE PARK DISTRICT  
BOARD MEETING  
March 20, 2025

The following are Minutes of a meeting of the Frankfort Square Park District Board of Commissioners held at the Park District Administration Building, 7540 W. Braemar Lane, Frankfort, Illinois.

I. Call to Order

The Meeting was called to order at 7:00 p.m.

II. Roll Call

Present were: Lauren Breedlove, Phil Cherry, Frank Florentine, Denis Moore, and Craig Maksymiak.

Also present were: Audrey Marcquenski, Executive Director/Secretary, Linda Mitchell, Recording Secretary.

Absent were: Ryan Holley and Joseph King.

III. Pledge of Allegiance

IV. Public Input

No members of the public were present.

V. Correspondence

No correspondence was presented.

VI. Presentation of February 20, 2025, Board Meeting Minutes

Lauren Breedlove made Motion 25-2006 to accept the February 20, 2025, Board Meeting Minutes, as presented. Denis Moore seconded.

Vote on Motion: Ayes: Lauren Breedlove, Phil Cherry, Frank Florentine, Denis Moore, and Craig Maksymiak. Abstained: None. Nays: None. Motion passed.

VII. Legal Report

President, Craig Maksymiak, read by title and requested consideration of Ordinance No. 25-03-363, an ordinance authorizing the Executive Director to dispose of property that is no longer necessary, useful, or in the best interests of the Park District, a copy of which was provided to each Board Member in advance of said meeting.

Denis Moore made Motion 25-2007 to adopt Ordinance No. 25-03-363, an ordinance authorizing the Executive Director to dispose of property that is no longer necessary, useful, or in the best interests of the Park District as presented. Phil Cherry seconded.

Audrey Marcquenski stated that the items listed on Attachment A are old phones from Square Links clubhouse that were no longer needed following the installation of the new phone system along with two conference telephones that are no longer useful.

Vote on Motion: Ayes: Lauren Breedlove, Phil Cherry, Frank Florentine, Denis Moore, and Craig Maksymiak. Abstained: None. Nays: None. Motion passed.

#### VIII. Treasurer's Report

On behalf of the Board of Commissioners, President, Craig Maksymiak accepted the February Treasurer's Report, pending audit.

Frank Florentine made Motion 25-2008 to accept the Accounts Payable Listing. Lauren Breedlove seconded. Motion carried.

Vote on Motion: Ayes: Lauren Breedlove, Phil Cherry, Frank Florentine, Denis Moore, and Craig Maksymiak. Abstained: None. Nays: None. Motion passed.

#### IX. Executive Director's Report

Ms. Marcquenski reported that S & P Global upgraded the Park District's rating from A- to A. The stable outlook reflects the District's improved levels of performance at the golf course, and the adoption of the Fund Balance Policy, where expectations are that reserves can be drawn down for capital projects.

President Craig Maksymiak reported that should the Park District have a need to go for additional bonds, the rate would be lower due to the upgraded rating.

Ms. Marcquenski thanked those that serve on the 2025 College Scholarship judging committee. Results will be forwarded to the Lincoln-Way East PPE Office by Thursday, March 27.

A discussion regarding the quality of the twenty-four applicants ensued, and it is hoped that moving forward, the trend and interest in applying for college scholarships through the Park District will continue to grow.

The dance studio buildout project at The Square is going well. The contractor erected a divider to ensure the construction does not impact the Before and After School Program that is housed at this facility.

Art classes and sports programs are offered at The Square, and Ms. Marcquenski is looking forward to including fitness opportunities and a senior drop-in center. With close proximity to the Court Homes, seniors would be able to walk to The Square, and the goal is to find a charismatic person to lead senior programs at this facility.

Ms. Marcquenski commended the maintenance staff for their efforts in completing the excavation of the path at Hunter Prairie Park. Innovation Landscape will be setting up Hunter Prairie Park as a work site beginning March 24, and the park will be under construction throughout the summer and will be completed by the fall OSLAD grant deadline.

Ms. Marcquenski led a full discussion regarding corrections to the Will County Tax Rate Calculation due to Will County's underestimation of Cook County values for the 2023 levy year. Staff will revise the 2025/2026 budget accordingly and Board Members will be apprised of the changes per the required adjustments.

Those required to file Statements of Economic Interests were reminded to do so by the May 1, 2025, deadline.

X. Department Reports

A. Maintenance

Review of the 2025/2026 project list was tabled to determine how it may be impacted following potential budget adjustments.

Ms. Marcquenski distributed copies of the 2024/2025 project list, noting it includes an impressive list of capital projects and improvements benefiting programming locations and residents, as eleven parks were improved. Ed Reidy, Superintendent of Parks and his maintenance staff, Nicolette Jerik, Superintendent of Office Administration and Technology, and Dave Gorka, IT Contractor, were commended for their efforts to complete these improvements over the past year.

B. Recreation

Recreation staff, John Keenan, Dan Coughlin, and Pam Moloney have been working hard to provide programming opportunities for residents of all ages.

Mr. Keenan and Ms. Moloney have communicated issues well as they manage preschool, BAS, and youth programming. They are also working with staff regarding necessary modifications and expectations to ensure the success and enjoyment of those enrolled in the programs.

The F.A.N. program is going well and Dan Coughlin opened Square Links Golf Course for the 2025 season on Tuesday, March 18.

The summer brochure is in production, and Jackie Keenan, Social Media Coordinator/Projects Manager, offers a fresh set of eyes for layouts.

C. Information Technology

No report.

D. Special Recreation

No report.

E. Finance and Planning

Sufficient information was included in the March Executive Director's Report.

F. Golf Course

Square Links opened for the season on Tuesday, March 18. Ms. Marcquenski reported that 100 of 150 tee times were sold on opening day, and tee times were sold out from 2:30 p.m. through the close of day.

Treasurer, Frank Florentine asked if there were any issues with the 2025 price increases at Square Links. Ms. Marcquenski noted that two golf patrons stated they will be playing on weekdays instead of weekends to take advantage of the lower rates.

G. Office

Sufficient information was included in the March Executive Director's Report.

H. Risk Management

Sufficient information was included in the March Executive Director's Report.

I. Community Updates

No report.

J. FOIA

A FOIA request for bid results was received from a construction leads firm following the Dance Studio Buildouts bid. Staff responded and provided a direct link to the information that is posted on the Park District's website.

XI. Old Business

Review of the third draft of the 2025/2026 budget was tabled until the final tax rate calculation from Will County is confirmed.

XII. New Business

No new business was discussed.

Commissioners' Comments

Phil Cherry reported that he recently observed a great turnout at the golf course, children riding bikes on the path, and people in parks. He noted that it is enjoyable to see all the hard work and dedication of the Park District staff being appreciated and on behalf of the community he thanked all for their efforts.

XIII. Executive Session

Frank Florentine made Motion 25-2009 to enter into Executive Session at 7:46 p.m. Denis Moore seconded. Motion carried in a vote by voice.

The Park Board entered into Executive Session to conduct the annual full-time staff evaluations.

Phil Cherry made Motion 25-2010 to go out of Executive Session and enter into Open Session at 8:22 p.m. Lauren Breedlove seconded. Motion carried in a vote by voice.

XIV. Adjournment

Lauren Breedlove made Motion 25-2011 to adjourn the meeting at 8:23 p.m. Phil Cherry seconded. Motion carried in a vote by voice.

Respectfully submitted:  
Linda Mitchell