

FRANKFORT SQUARE PARK DISTRICT
BOARD MEETING
January 16, 2025

The following are Minutes of a meeting of the Frankfort Square Park District Board of Commissioners held at the Park District's Recreation Center, The Square, 7710 W. Kingston Drive, Frankfort, Illinois.

I. Call to Order

The Meeting was called to order at 7:00 p.m.

II. Roll Call

Present were: Phil Cherry, Frank Florentine, Ryan Holley, Joseph King, Craig Maksymiak, and Denis Moore.

Also present were: Pat Carr, Tinley Park Village Administrator, Audrey Marcquenski, Executive Director/Secretary, Ed Reidy, Superintendent of Parks, and Linda Mitchell, Recording Secretary.

Absent was: Lauren Breedlove

III. Pledge of Allegiance

IV. Public Input

Pat Carr was present to review the Village of Tinley Park's plans to develop commercial sites located within Frankfort Square borders.

V. Correspondence

The following correspondence was presented for Board review:

A. Appreciation

Email received from the Lincoln-Way High School District 210 Foundation thanking the Park District for contributing Square Links Golf Course passes that will be used as raffle prizes in support of its 2025 Spring Ahead Gala.

Letter received from Noonan Elementary Academy in Mokena thanking the Park District for supporting its Harvest Ball gala fundraiser through the donation of Square Links passes that were used as a raffle prize.

VI. Presentation of December 2, 2024, Truth in Taxation Public Hearing Minutes and December 2, 2024, Board Meeting Minutes

Phil Cherry made Motion 25-1991 to accept the December 2, 2024, Truth in Taxation minutes as presented. Denis Moore seconded.

Vote on Motion Ayes: Phil Cherry, Frank Florentine, Ryan Holley, Joseph King, Denis Moore, and Craig Maksymiak. Abstained: None. Nays: None. Motion passed.

Frank Florentine made Motion 25-1992 to accept the December 2, 2024, Board Meeting minutes as presented. Joseph King seconded.

Vote on Motion Ayes: Phil Cherry, Frank Florentine, Ryan Holley, Joseph King, Denis Moore, and Craig Maksymiak. Abstained: None. Nays: None. Motion passed.

VII. Legal Report

Ed Reidy presented the Foamstream L 12 System bid tabulation from the public bid opening that was held on January 6, 2025, for Board consideration and recommended awarding the bid to Russo Power Equipment for an amount not to exceed \$36,780.

Denis Moore made Motion 25-1993 to award Russo Power Equipment, the best responsive bid and the best responsible bidder following the public bid opening for the Foamstream L 12 System for a bid amount not to exceed \$36,780. Ryan Holley seconded.

Mr. Reidy further noted the system provides an herbicide-free and non-toxic method to control weeds in playgrounds and athletic fields.

Phil Cherry asked if the cost includes the equipment and product. Mr. Reidy noted it covers the entire cost and is simple to use. Although the full-time maintenance staff are certified to apply herbicides through the Department of Agriculture, this system requires no certifications and summer staff can be easily trained to operate the equipment. Unlike traditional herbicide applications that can only be done in certain weather conditions, Foamstream can be used as needed and will be added to the bed of a designated pickup truck.

Denis Moore asked how the system will be communicated to the public, and President, Craig Maksymiak recommended providing a link on the Park District's website, detailing this clean and green new method of weed eradication.

Vote on Motion Ayes: Phil Cherry, Frank Florentine, Ryan Holley, Joseph King, Denis Moore, and Craig Maksymiak. Abstained: None. Nays: None. Motion passed.

VIII. Treasurer's Report

Ms. Marcquenski reported that staff have been communicating with legal counsel and auditors to determine the best way to manage the Debt Service deficit on the Treasurer's Report, caused by the main bond payments that are annually made in December, and the uncertainty of when Cook County tax distributions are received.

It was further noted that Debt Service is the only fund over which the Park District has no control, as Will County sets the tax revenue.

Mr. Maksymiak noted that funds need to be kept separate, and the issue is how to cover expensed funds and provide enough of a cushion to address late distributions from Cook County to avoid a negative balance.

On behalf of the Board of Commissioners, President, Craig Maksymiak, accepted the November and December Treasurer's Reports, pending audit.

Joseph King made Motion 25-1994 to accept the November Accounts Payable Listing. Frank Florentine seconded.

Vote on Motion Ayes: Phil Cherry, Frank Florentine, Ryan Holley, Joseph King, Denis Moore, and Craig Maksymiak. Abstained: None. Nays: None. Motion passed.

Denis Moore made Motion 25-1995 to accept the December Accounts Payable Listing. Phil Cherry seconded.

Vote on Motion Ayes: Phil Cherry, Frank Florentine, Ryan Holley, Joseph King, Denis Moore, and Craig Maksymiak. Abstained: None. Nays: None. Motion passed.

IX. Executive Director's Report

The Park District is working with the Summit Hill School District to provide space to community groups, such as the Wildcats Cheerleaders and BSA following the executing of the School District's tax exemption certificate.

A gas leak at LWN was detected by F.A.N. staff and the necessary repair was completed. Ms. Marcquenski noted that efforts and care provided by Ed Reidy and John Keenan, Superintendent of Recreation, have been helpful in finding and preventing issues in the facility

Ms. Marcquenski opened a discussion on how to ensure the F.A.N. program remains a family-friendly opportunity for residents of Lincoln-Way District 210. Several suggestions were offered such as increasing non-resident rates, eliminating daily passes, and introducing a punch card system. Moving forward, staff will take all into consideration and present a proposal for Board review and approval.

The 2025 College Scholarship Program applications are available through the Park District and Lincoln-Way East High School. The deadline for submissions is March 4, and scholarships will be awarded during the May 7 Scholarship Night at Lincoln-Way East, with Frank Florentine and Phil Cherry attending and representing the Park District.

The Statement of Economic Interests filing list was confirmed with the Will County Clerk's Ethics Department, and Board Members will receive an email with instruction on completing these required annual filings in February.

Ms. Marcquenski will request an Executive Session to conduct the semi-annual review of closed session written minutes and audio recordings.

X. Department Reports

A. Maintenance

Ms. Marcquenski commended Ed Reidy and his maintenance staff for working daily to remove snow and ice at all facilities for the safety of patrons and staff. Denis Moore noted that they also do a great job clearing park paths, enabling residents to walk throughout the winter months. Mr. Moore also thanked Mr. Reidy for addressing the LWN Park path lighting issue.

Mr. Reidy reported that the Champions Park ice rink has been open and available due to the recent cold weather snap. Maintenance staff clear snow off the surface and add water as needed. Railings at the rink will be repaired as weather permits.

Staff continue to work with the architectural firm of Wight & Associates on plans for The Square. It is hoped The Square will provide intergenerational use, with community gardening and opportunities for seniors to interact with children's programming.

B. Recreation

Erin O'Brien, Recreation Supervisor, is currently on leave following the birth of her second child. In her absence, Pam Moloney, Lead ELC Teacher, stepped in and is working very well with John Keenan. Ms. Moloney balances these extra responsibilities very well with preschool and ELC staff are preparing to welcome parents to the ELC Preschool Open House event on January 21.

C. Information Technology

No report.

D. Special Recreation

Sufficient information was included in the January Executive Director's Report.

E. Finance and Planning

No report.

F. Golf Course

Square Links will again participate in the Tinley Park Golf Show scheduled for Friday, January 31 through Sunday, February 2, at the Tinley Park Convention Center.

Square Links will be open on Superbowl Sunday, February 9.

G. Office

Sufficient information was included in the January Executive Director's Report.

H. Risk Management

No report.

I. Community Updates

No report.

J. FOIA

A FOIA request for information was received on December 20, 2024, that included any and all intergovernmental agreements and all land/buildings purchase agreements/contracts the Park District made from June 15, 2024, through December 15, 2024. Corporate Counsel reviewed the request, documents included in the scope of interest were provided to the requestor on December 23, 2024, and the FOIA cost report was linked to the January Board Meeting agenda.

XI. Old Business

No old business was discussed.

XII. New Business

The first draft of the 2025/2026 budget was reviewed. Ms. Marcquenski reported that the Park District was notified this afternoon that the Consumer Price Index of 2.9% was released and the tax revenue line items will be adjusted accordingly. A challenge to the budget will be to define the amount of funds that will be required to install dance studios in The Square, develop Hunter Prairie Park, and construct a practice center at Square Links and the costs will be balanced between the current and upcoming budget.

Commissioner Comments

Denis Moore wished all a Happy New Year.

Phil Cherry thanked staff for working through the logistics required to hold the Board Meeting at The Square. Mr. Cherry also thanked Ed Reidy for all he does and asked if he would need more help due to the addition of The Square. Mr. Reidy noted that all is working well with his current staff.

Frank Florentine asked if storage of the cheerleader's mats was resolved, and Mr. Reidy responded that they are being stored at The Square.

Mr. Florentine asked if The Square's mechanical schedule was determined, and Ms. Marcquenski noted that contractors are in the process of completing the schedule.

XIII. Executive Session

Ryan Holley made Motion 25-1996 to enter into Executive Session at 8:08 p.m. Phil Cherry seconded. Motion carried in a vote by voice.

The Park Board reviewed minutes from Executive Sessions, both written and verbatim audio for the purpose of determining which sessions can be released for public inspection, and which, if any, closed session minutes may still require confidential treatment, in accordance with 5 ILCS 120/2 (C) (11).

Frank Florentine made Motion 25-1997 to go out of Executive Session and return to open session at 8:11 p.m. Joseph King seconded. Motion carried in a vote by voice.

XIV. Consideration of Resolution No. 25-01-49

Audrey Marcquenski requested consideration to adopt Resolution No. 25-01-49, a Resolution authorizing the release of closed session minutes and the destruction of closed session audio recordings, a copy of which was provided to each Board Member in advance of said meeting.

Phil Cherry made Motion 25-1998 to adopt Resolution No. 25-01-49, as presented. Ryan Holley seconded.

Per Board direction and decision regarding which actions will be taken regarding closed session minutes, Resolution No. 25-01-49 will be updated and linked to the January 16, 2025, Board Meeting agenda for public inspection.

Vote on Motion Ayes: Phil Cherry, Frank Florentine, Ryan Holley, Joseph King, Denis Moore, and Craig Maksymiak. Abstained: None. Nays: None. Motion passed.

XV. Adjournment

Denis Moore made Motion 25-1999 to adjourn the meeting at 8:12 p.m. Frank Florentine seconded. Motion carried in a vote by voice.

Respectfully submitted:
Linda Mitchell