

## **EXECUTIVE DIRECTOR'S REPORT NOVEMBER 2025**

### **ADMINISTRATION**

#### **Reminder – the November Board Meeting will be held at the Square Links Golf Course Clubhouse.**

We welcome the following staff to the November Board Meeting to provide annual department presentations: Ed Reidy, Superintendent of Parks, Dan Coughlin, Athletic Supervisor, and Nicolette Jerik, Superintendent of Office Administration and Technology.

In addition, we welcome representatives from the Frankfort Square Baseball League, Wildcats Football and Cheer, and Scouts. Beverage sales were strong this year at Square Links, and we are happy to share revenues that were generated with these valued community organizations.

The Hunter Prairie Park renovation reached the substantial completion phase and is ready for a site visit from the Illinois Department of Natural Resources as part of the grant process.

Thank you to the residents for sharing their input and to the contractors for their efforts in listening, designing, and installing the various amenities that FSPD residents will enjoy for years to come. The construction fencing was just removed, and Park staff string trimmed the perimeter to finish the site restoration. Residents are enjoying it, and we look forward to a grand opening next spring and officially welcoming residents to this redeveloped park and its many amenities made possible through an Open Space Lands Acquisition and Development grant.

On November 5, staff attended the annual PDRMA Property/Casualty Program Counsel Meeting where member agency park, special recreation, and forest preserve districts reviewed and approved the 2026 coverage documents and budget. Multiple lines of coverage categories provided to members include property, liability, workers' compensation, employment practices, pollution, and cyber security.

Staff attended the IAPD Legal Symposium on November 6. Topics included the latest on workplace legislation, handling sensitive issues, municipal finance, key legislative issues from the 104<sup>th</sup> General Assembly, recent FOIA and OMA opinions, and tort liability cases.

The December Board Meeting will be held on Monday, December 1 at the Community Center, and includes the Truth in Taxation public hearing from 6:30 to 7:00 p.m. Legal notice of this public hearing will be published in the November 21 edition of the *Daily Southtown*. The regular meeting will begin at 7:00 p.m. and the meeting agenda includes consideration of the annual Tax Levy Ordinance.

### **LEGAL**

The November agenda includes an ordinance for Board consideration regarding the disposal of unused equipment currently stored at the golf course. Upon Board approval, the equipment will be recycled or sold.

Also on the agenda is a request for Board consideration of travel expense reimbursement that would enable staff to attend the annual IAPD/IPRA Conference to be held in Chicago January 29-31, 2026.

### **MAINTENANCE**

Working in cooperation with the Frankfort Square Baseball League, staff completed several improvements to the Union Creek 5 ballfield, including cutting new lines, straightening edges, and installing new ballfield mix.

As fall arrived, staff gave the wagon a fresh shine and treated the preschoolers and BAS students to festive hayrides to kick off the season and Halloween fun. Not long after, the team switched gears for the first snowfall—hooking up the plows and clearing parking lots and walkways to keep residents, program participants, and staff safe. Next up on our seasonal to-do list: lighting the trees at Community Park to celebrate the upcoming holiday season!

## **RECREATION**

Twenty-six active adults traveled to the Lodge at Starved Rock State Park via motorcoach. The fall colors were at their peak making for beautiful views. The “King of Rock and Roll” performed many Elvis favorites and posed for photos with the fans.

Staff are finalizing the Winter/Spring 2026 brochure, which is scheduled to be mailed to residents in December.

The Polar Express continues to be a very popular event with over 240 participants joining us on two separate Metra trains.

## **SPECIAL RECREATION**

The next Lincolnway Special Recreation Association Board Meeting is scheduled for November 18, and pertinent information can be provided at our December Board Meeting.

## **GOLF COURSE**

Square Links has benefitted from favorable weather this year and plans to stay open through the weekend of November 16, weather permitting.

The greens were aerated, and golf carts were picked up for winter storage. The 1970s themed golf cart continues to be very popular with golfers. Staff are discussing decorating a second cart with a patriotic theme in honor of next year’s 250<sup>th</sup> anniversary of the signing of the Declaration of Independence.

We welcome Suzie Owens, LPGA Teaching Professional, to Square Links! She has years of playing experience as well as 20 years of teaching experience. Staff are working on new lesson and league opportunities for next season. Working together with current professional, Matt Major, we look forward to the expanded offerings coming soon.

## **RISK MANAGEMENT**

On November 21, staff will attend PDRMA’s Risk Management Institute at the Tinley Park Convention Center. Sessions include: From Risk to Resilience – How Empowered Leaders Disrupt the Path to Crisis, Blockbuster Cybersecurity in a World of Weaponized AI, The Ripple Effect – How Workplace Safety Affects Those We Love Most, and Hot Topics in Employment Law.

## **COMMUNITY UPDATES**

Many thanks to everyone who participated in the annual Scouting for Food Drive. This year, the Scouts collected food from almost 2,800 homes. The FSPD is happy to support the Scouts’ efforts with this tremendous service project to help families in need. Staff were present at LWN for set-up and take-down as well as during the event to supervise the facility and assist as needed.

Respectfully submitted:  
Audrey Marcquenski  
Executive Director