

# EXECUTIVE DIRECTOR'S REPORT

APRIL 2024

## ADMINISTRATION

Following the Roll Call and Pledge of Allegiance at the Board Meeting, I am requesting approval for Craig Maksymiak, Park Board Treasurer, to attend remotely.

We wish to thank Dave Macek for 19 years of Park Board service to the Frankfort Square Park District community by presenting an honorary resolution recognizing him at the meeting.

Following the formation of the Frankfort Square Park District, the first Board Meeting was held on April 22, 1974. The minutes are posted on the website at fspd.org. I wish to take this time to offer many thanks to the original Frankfort Square residents who saw a need to establish a park district and volunteered their time and talents for the betterment of the community and to celebrate 50 years of Board Meetings.

The proposed 2024/2025 operating budget is included on the agenda for your consideration along with the proposed project list. Also included in the budget for approval are the pay increases based on Park Board direction.

The budget includes a new carryforward for the golf course. With the recent marketing plan, we updated the golf course logo and emphasized "Practice Center" in the name. Planning continues to expand the sand trap practice area to also include an area for chipping with a green to offer a realistic roll. Building on last season's record-breaking year, we can plan to use the revenue carryforward to build the green.

In addition, I am requesting Board approval to balance deficit funds at the conclusion of the fiscal year utilizing excess Corporate Fund proceeds.

The annual audit is underway with preliminary work being completed. The auditors will be onsite May 28 – 31.

Many thanks to the Village of Frankfort for their assistance in resolving a situation with a resident of the Abbey Woods subdivision who removed trees within the wooded perimeter of Lighthouse Pointe Park without permission. FSPD will plant new trees and there is an understanding that Abbey Woods residents and their contractors are not permitted to drive through Lighthouse Pointe Park.

Staff worked with the Will County Sheriff's Department to address a situation where an individual continues to drive through Indian Boundary South Park. Signs are posted in an effort to prevent this and to educate park users that FSPD Ordinance A-2, Section 6 prohibits motorized vehicles, including minibikes and motorcycles from being driven or operated on park property.

Work continues on the Comprehensive Plan, and we expect a first draft soon. Campfire Concepts plans to have a presentation ready for the May or June Board Meeting.

In addition to the Park Board LOI information on the FSPD website, a Notice of Park Board Vacancy was posted under "Announcements" on the homepage, and on the front door of the Community Center, and we are in receipt of letters of interest from FSPD residents.

I will request an Executive Session at the conclusion of the Board Meeting, enabling Board Members to discuss the selection of individuals to fill the Board vacancy.

### **MAINTENANCE**

The preschoolers were excited to have a sneak peek at the fish prior to their release at Community, Plank Trail, Woodlawn, and Lighthouse Pointe Park ponds. The new residents include grass-eating carp, catfish, bluegill, and redear sunfish.

The water valve up top at Union Creek Park broke and staff are working with the Village of Frankfort, Summit Hill School District 161, and a plumbing contractor to schedule the replacement. Our main priority was to get the water back to the concession stand without impacting Hilda Walker School and nearby homeowners. Many thanks to Ed Reidy and the contractor who were able to open the valve, allowing water to now flow to Union Creek Park. The contractor will return to complete the replacement when school is out for the summer.

### **RECREATION**

The summer brochure is headed to the Frankfort and Tinley Park Post Offices the week of April 22, and will soon be in residents' mailboxes. It celebrates the FSPD's 50<sup>th</sup> anniversary with a retro look to the cover, a page showcasing brochure covers over the past 5 decades, a park highlight section for the first 5 parks, and a look back at the formation of the Park District.

Our active adults are heading to Holland, Michigan to enjoy the annual Tulip Festival on May 8, 2024.

The preschool students enjoyed being outside for the solar eclipse and many parents joined us for the event. Many thanks to the Frankfort Library for their donation of eclipse glasses that we were able to share with program participants.

### **INFORMATION TECHNOLOGY**

With recent cybersecurity efforts, the spam filter has been strengthened and tightened. An unintended consequence is that some legitimate emails are being blocked. Staff and our IT contractor are monitoring the filter on a regular basis.

### **SPECIAL RECREATION**

The next LWSRA Board Meeting is scheduled for April 16.

The LWSRA Spring-Summer 2024 Program Guide is available online.

### **GOLF COURSE**

The golf course is open, and we are excited for the season! Golf carts now feature a sticker and information on the dashboard screen detailing tips for playing ready golf. The goal is to educate golfers on ways they can think ahead so they are ready to play when it is their turn. Ready golf applies everywhere on golf courses, and tips are shared for tee boxes, fairways, and greens.

We plan to debut the 1970s-themed golf cart around the brochure release this month as we announce the 50<sup>th</sup> anniversary of the Frankfort Square Park District. In addition, we have a special anniversary range promotion for golfers to win a free bucket of balls.

## **OFFICE**

Summer 2024 resident online program registration begins May 2, 2024. Walk-in and non-resident registration begins May 7, 2024.

## **RISK MANAGEMENT**

Staff met with the District's PDRMA representative to set goals for this year's Risk Management Review. Areas of focus include a fall risk assessment and plan review as well as golf cart safety.

Respectfully submitted:  
Audrey Marcquenski  
Executive Director