

ORDINANCE NO. 23-06-348

AN ORDINANCE ADOPTING A COMBINED ANNUAL BUDGET AND APPROPRIATING SUCH SUMS OF MONEY AS MAY BE DEEMED NECESSARY TO DEFRAY ALL NECESSARY EXPENSES AND LIABILITIES OF THE FRANKFORT SQUARE PARK DISTRICT, COOK AND WILL COUNTIES, ILLINOIS, FOR THE FISCAL YEAR BEGINNING MAY 1, 2023, AND ENDING APRIL 30, 2024, AND SPECIFYING THE OBJECT AND PURPOSES FOR WHICH SUCH APPROPRIATIONS ARE MADE, AND THE AMOUNT APPROPRIATED FOR EACH OBJECT OR PURPOSE.

BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE FRANKFORT SQUARE PARK DISTRICT:

SECTION 1: The following is the annual budget for the Frankfort Square Park District for the fiscal year beginning May 1, 2023, and ending April 30, 2024.

CORPORATE FUND

ADMINISTRATION EXPENSE

	<u>BUDGET</u>	<u>APPROPRIATION</u>
Clerical Salaries	\$80,326.00	\$89,965.00
Executive Director	\$126,000.00	\$141,120.00
Admn. Asst.	\$65,262.00	\$73,093.00
Health & Life Insurance	\$256,754.00	\$295,267.00
Accounting Services	\$22,974.00	\$25,731.00
Employee 457(b) Contribution	\$82,475.00	\$92,372.00
Bookkeeper	\$67,195.00	\$75,258.00
HSA Funding	\$41,500.00	\$46,480.00
Supt Office Admin & Technology	\$73,000.00	\$81,760.00
Special Projects/Planning	\$10,000.00	\$11,500.00
Superintendent of Recreation	\$76,350.00	\$85,512.00
Communications (Cable/Phones)	\$45,000.00	\$51,750.00
Electric	\$63,000.00	\$72,450.00
Water & Sewer	\$30,000.00	\$34,500.00
Natural Gas	\$24,000.00	\$27,600.00
Postage	\$8,000.00	\$8,960.00
Copier Lease/Usage	\$7,432.00	\$8,324.00
Mrktng/Subscrpt/Resources	\$35,000.00	\$39,200.00
Office Supplies	\$10,000.00	\$11,200.00
Computer Maintenance	\$45,885.00	\$51,391.00
Transfer to Debt Service	\$176,690.00	\$197,893.00
Contracted IT Services	\$87,346.00	\$97,828.00
NBS 457(b) Admin Fees	\$750.00	\$840.00
Travel Reimbursement	\$2,500.00	\$2,800.00
PDRMA Disbursements	\$7,225.00	\$8,092.00
Front Office Supervisor	\$40,000.00	\$44,800.00
TOTAL:	\$1,484,664.00	\$1,675,686.00

CORPORATE FUND

BUILDING & GROUNDS EXPENSE

Capital Improvement Projects	\$456,410.00	\$524,872.00
Contracted Natural Areas Maintenance	\$30,000.00	\$33,600.00
Building Equip Maint	\$7,500.00	\$8,400.00
Supt. of Parks Salary	\$89,992.00	\$100,791.00
Full-Time Maintenance	\$47,000.00	\$52,640.00
Building Maint Supplies	\$15,000.00	\$16,800.00
Building Repair	\$50,000.00	\$56,000.00
Assistant Superintendent of Parks	\$53,000.00	\$59,360.00
Seasonal Salaries	\$83,000.00	\$92,960.00
Contracted Landscape Maintenance	\$116,778.00	\$130,791.00
TOTAL:	\$948,680.00	\$1,076,214.00

CORPORATE FUND

CAPITAL EQUIP. & LEASE LOANS

Promissory Note End-Loader - Principal	\$47,619.00	\$47,619.00
Promissory Note End-Loader - Interest	\$1,455.00	\$1,455.00
Compact Excavator Lease - Principal	\$22,675.00	\$22,675.00
Compact Excavator Lease - Interest	\$2,343.00	\$2,343.00
Track Loader Lease - Principal	\$9,569.00	\$9,569.00
Track Loader Lease - Interest	\$1,783.00	\$1,783.00
TOTAL:	\$85,444.00	\$85,444.00

CORPORATE FUND SUMMARY

CORPORATE ADMIN. EXPENSE	\$1,484,664.00	\$1,675,686.00
CORPORATE BUILDING & GROUNDS	\$948,680.00	\$1,076,214.00
CORPORATE CAPITAL EQUIP/LEASE LOANS	\$85,444.00	\$85,444.00
CORPORATE FUND	\$2,518,788.00	\$2,837,344.00
GRAND TOTAL:	\$2,518,788.00	\$2,837,344.00

RECREATION FUND

PROGRAM EXPENSE

Instructor Salaries	\$87,011.00	\$97,452.00
Rental Permit Fee	\$2,000.00	\$2,240.00
Recreation Supervisors	\$117,391.00	\$131,478.00
Brochure Printing	\$22,000.00	\$24,640.00
Bank and CC Fees	\$16,500.00	\$18,480.00
Professional Contract Services	\$25,700.00	\$28,784.00
Program Supplies Reimbursement	(\$2,000.00)	(\$2,240.00)
Capital Purchases	\$10,533.00	\$12,693.00
Program Supplies	\$47,550.00	\$53,256.00
Facility Monitors	\$13,699.00	\$15,343.00
TOTAL:	\$340,384.00	\$382,126.00

RECREATION FUND
BUILDING AND GROUNDS EXPENSE

Contracted Mowing	\$137,049.00	\$153,495.00
Maintenance Supplies/Services	\$117,822.00	\$131,961.00
Equipment Purchase/Rental	\$37,568.00	\$42,076.00
Equipment Repair/Parts	\$55,000.00	\$61,600.00
Fountain Maintenance	\$18,000.00	\$20,160.00
Landscape Design/Improvements	\$22,117.00	\$25,435.00
Refuse & Porta Potties	\$40,000.00	\$44,800.00
Building Custodian	\$13,923.00	\$15,594.00
Maintenance Laborer	\$45,000.00	\$50,400.00
Gas, Diesel, Oil	\$22,000.00	\$24,640.00
TOTAL:	\$508,479.00	\$570,161.00

RECREATION FUND
EARLY LEARNING CENTER EXPENSE

Staff Salaries	\$108,277.00	\$121,270.00
Program Supplies	\$4,286.00	\$4,800.00
Transfer to Recreation	\$4,487.00	\$5,025.00
TOTAL:	\$117,050.00	\$131,095.00

RECREATION FUND
F.A.N. PROGRAM EXPENSE

Building Supervisors	\$72,525.00	\$81,228.00
Program Supplies	\$2,000.00	\$2,240.00
Improvement Projects	\$21,294.00	\$24,488.00
Building Custodian	\$17,181.00	\$19,243.00
Facility/Equipment Repairs	\$10,000.00	\$11,200.00
TOTAL:	\$123,000.00	\$138,399.00

RECREATION FUND
BEFORE & AFTER SCHOOL EXPENSE

Staff Salaries	\$106,857.00	\$119,680.00
Program Supplies	\$2,086.00	\$2,336.00
Transfer to Recreation	\$90,057.00	\$100,864.00
TOTAL:	\$199,000.00	\$222,880.00

RECREATION FUND
DANCE PROGRAM EXPENSE

Dance Instructor/Aide Salaries	\$150,800.00	\$168,896.00
Travel	\$5,000.00	\$5,600.00
Equipment Purchases	\$2,500.00	\$2,800.00
Program Supplies	\$15,960.00	\$17,875.00
Transfer to Recreation	\$50,340.00	\$56,381.00
Dance Costumes	\$50,000.00	\$56,000.00
Dance Competition Fees	\$65,000.00	\$72,800.00
Pro Dance Contract Services	\$1,400.00	\$1,568.00
Hall Monitor	\$15,000.00	\$16,800.00
TOTAL:	\$356,000.00	\$398,720.00
RECREATION FUND GRAND TOTAL	\$1,643,913.00	\$1,843,381.00

AUDIT FUND EXPENSE

Accounting Services	\$18,000.00	\$20,160.00
TOTAL:	\$18,000.00	\$20,160.00

LIABILITY INSURANCE FUND EXPENSE

Risk Management Salaries	\$16,500.00	\$18,480.00
PDRMA	\$63,000.00	\$72,450.00
State Unemployment Insurance	\$6,000.00	\$6,720.00
Legal Fees	\$20,000.00	\$22,400.00
Monitoring	\$1,000.00	\$1,120.00
Hazard Repairs/Improvements	\$18,875.00	\$21,140.00
Contracted Services	\$1,000.00	\$1,120.00
Legal Publications	\$1,000.00	\$1,120.00
Supplies	\$2,750.00	\$3,080.00
TOTAL:	\$130,125.00	\$147,630.00

PAVING & LIGHTING FUND EXPENSE

Paving	\$13,264.00	\$15,254.00
Lighting	\$8,079.00	\$9,291.00
TOTAL:	\$21,343.00	\$24,545.00

SPECIAL RECREATION FUND EXPENSE

Payment to LWSRA	\$144,866.00	\$162,250.00
Transfer to Corporate	\$120,203.00	\$134,627.00
TOTAL:	\$265,069.00	\$296,877.00

DEBT SERVICE FUND EXPENSE

2018 G.O. Referendum Bond Principal	\$55,000.00	\$55,000.00
2018 G.O. Referendum Bond Interest	\$49,894.00	\$49,894.00
OPT Mini Bond - Principal	\$106,000.00	\$106,000.00
Legal Fees	\$10,000.00	\$10,000.00
2019A Refunding Bonds Principal	\$70,000.00	\$70,000.00
2019A Refunding Bonds Interest	\$15,900.00	\$15,900.00
2019B Refunding Bonds Principal	\$170,000.00	\$170,000.00
2019B Refunding Bonds Interest	\$48,000.00	\$48,000.00
OPT Mini Bond - Interest	\$4,082.00	\$4,082.00
TOTAL:	\$528,876.00	\$528,876.00

SOCIAL SECURITY FUND EXPENSE

FICA	\$101,839.00	\$114,060.00
Employer Medicare	\$23,817.00	\$26,675.00
TOTAL:	\$125,656.00	\$140,735.00

GOLF COURSE ENTERPRISE FUND

Golf Course P.D. Seasonal	\$75,500.00	\$84,560.00
Office Supplies/Printing	\$2,500.00	\$2,800.00
Golf Cart Lease	\$24,000.00	\$24,000.00
Contracted Services	\$10,000.00	\$11,200.00
Capital Improvements	\$80,950.00	\$93,092.00
Supplies	\$10,000.00	\$11,200.00
Scholarship Expense	\$8,000.00	\$8,960.00
Restaurant Equipment Repair	\$1,000.00	\$1,120.00
Beverage Supplies	\$5,000.00	\$5,600.00
Merchandise	\$2,000.00	\$2,240.00
Contracted Greenskeeping	\$200,000.00	\$224,000.00
Community Group/Org Support	\$7,200.00	\$8,064.00
Toptracer System	\$30,000.00	\$33,600.00
Bank and CC Fees	\$20,000.00	\$22,400.00
Concessions	\$2,000.00	\$2,240.00
TOTAL:	\$478,150.00	\$535,076.00

EXPENSE SUMMARY

CORPORATE FUND	\$2,518,788.00	\$2,837,344.00
RECREATION FUND	\$1,643,913.00	\$1,843,381.00
AUDIT FUND	\$18,000.00	\$20,160.00
LIABILITY INSURANCE FUND	130,125.00	\$147,630.00
PAVING AND LIGHTING FUND	\$21,343.00	\$24,545.00
SPECIAL RECREATION FUND	\$265,069.00	\$296,877.00
DEBT SERVICE FUND	\$528,876.00	\$528,876.00
SOCIAL SECURITY FUND	\$125,656.00	\$140,735.00
GOLF COURSE ENTERPRISE FUND	\$478,150.00	\$535,076.00
GRAND TOTAL	\$5,729,920.00	\$6,374,624.00

Section 2: As part of the annual budget, it is stated:

- (a) That the cash on hand at the beginning of the fiscal year is \$1,485,472.66
- (b) That the estimated cash expected to be received during the fiscal year from all sources is \$5,716,388.00.
- (c) That the estimated expenditures contemplated for the fiscal year is \$5,729,920.00.
- (d) That the estimated cash expected to be on hand at the end of the fiscal year is \$1,471,940.66.
- (e) That the estimated amount of taxes to be received by the Frankfort Square Park District during the fiscal year is \$3,595,986.00.

Section 3: That the following sums of money in the total amount of \$6,374,624.00 or so much thereof as may be authorized by law and the same are hereby appropriated for the corporate and recreational purposes of the Frankfort Square Park District, as hereinafter specified for the fiscal year beginning May 1, 2023, and ending April 30, 2024.

Section 4: The receipts and revenues of the Frankfort Square Park District derived from sources other than taxation and not specifically appropriated shall constitute the General Fund and shall first be placed to the credit of such fund. All unexpended balances of the appropriations for the fiscal year ended April 30, 2024, and prior years, are hereby specifically reappropriated for the same general purposes for which they were originally made and may be expended in making up any insufficiency of any other items provided in this appropriation ordinance, in making this appropriation in accordance with applicable law.

Audrey Marcquenski, Secretary

Ken Blackburn, President

AYE: _____

NAY: _____

ABSTAIN: _____

ABSENT: _____

SEAL