

FRANKFORT SQUARE PARK DISTRICT
BOARD MEETING
September 21, 2023

The following are Minutes of a meeting of the Frankfort Square Park District Board of Commissioners held at the Park District Administration Building, 7540 W. Braemar Lane, Frankfort, Illinois.

I. Call to Order

The Meeting was called to order at 7:00 p.m.

II. Roll Call

Present were: Ken Blackburn, Phil Cherry, Frank Florentine, Dave Macek, Craig Maksymiak, and Denis Moore.

Absent were: Ryan Holley and Audrey Marcquenski.

Also present were: John Keenan, Superintendent of Recreation, Ed Reidy, Superintendent of Parks, and Linda Mitchell, Recording Secretary.

III. Pledge of Allegiance

IV. Public Input

No members of the public were present for input.

V. Correspondence

A. Appreciation

Email received from a resident, expressing appreciation for the Path to Reading story, *The Kissing Hand*, that is currently posted along the Brookside Glen path, noting it is a wonderful story for youngsters and those that are young at heart.

VI. Presentation of the August 17, 2023 Board Meeting Minutes.

Craig Maksymiak made Motion 23-1867 to accept the August 17, 2023, Board Meeting Minutes as presented. Dave Macek seconded.

Vote on Motion: Ayes: Phil Cherry, Frank Florentine, Craig Maksymiak, Denis Moore, Dave Macek, and Ken Blackburn. Abstained: None. Nays: None. Motion passed.

VII. Legal Report

Vice President, Dave Macek, read by title and requested consideration of Ordinance No. 23-09-350, an Ordinance abating the tax hereto levied for the year 2023 to pay the principal of and interest on General Obligation Refunding Park Bonds (Alternate Revenue Source), Series 2019A, and General Obligation Refunding Park Bonds (Alternate Revenue Source), Series 2019B, of the Frankfort Square Park District, Will and Cook Counties, Illinois, a copy of which was provided to each Board Member in advance of said meeting.

Frank Florentine made Motion 23-1868 to adopt Ordinance No. 23-09-350, an Ordinance abating the tax hereto levied for the year 2023 to pay the principal of and interest on General Obligation Refunding Park Bonds (Alternate Revenue Source), Series 2019A, and General Obligation Refunding Park Bonds (Alternate Revenue Source), Series 2019B, of the Frankfort Square Park District, Will and Cook Counties, Illinois. Craig Maksymiak seconded.

The abatement ordinance is an annual requirement. When a park district funds a bond issue, it is legally allowed to use tax dollars and pay out of its budget. If not abated, resident taxes would increase.

Vote on Motion: Ayes: Phil Cherry, Frank Florentine, Craig Maksymiak, Denis Moore, Dave Macek, and Ken Blackburn. Nays: None. Motion passed.

Vice President, Dave Macek, read by title and requested consideration of Ordinance No. 23-09-351, an Ordinance providing for the issue of \$136,000 General Obligation Limited Tax Park Bonds, Series 2023, for the purpose of providing the revenue source for the payment of certain outstanding alternate bonds of the Park District, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said Bonds to Old Plank Trail Community Bank, N.A.. a copy of which was provided to each Board Member in advance of said meeting.

Phil Cherry made Motion 23-1869 to adopt Ordinance No. 23-09-351, an Ordinance providing for the issue of \$136,000 General Obligation Limited Tax Park Bonds, Series 2023, for the purpose of providing the revenue source for the payment of certain outstanding alternate bonds of the Park District, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said Bonds to Old Plank Trail Community Bank, N.A., as presented. Denis Moore seconded.

Following the retirement of the 2002 Referendum Bond issue and the resulting decrease in residents' property taxes, the G.O. Limited Tax Park Bonds (mini bond) was revisited as a revenue source for payment of certain outstanding alternate bonds.

Vote on Motion: Ayes: Phil Cherry, Frank Florentine, Craig Maksymiak, Denis Moore, Dave Macek, and Ken Blackburn. Nays: None. Motion passed.

VIII. Treasurer's Report

On behalf of the Board of Commissioners, President, Ken Blackburn, accepted the August Treasurer's Report, pending audit.

Dave Macek made Motion 23-1870 to accept the Accounts Payable Listing. Phil Cherry seconded.

Vote on Motion: Ayes: Phil Cherry, Frank Florentine, Craig Maksymiak, Denis Moore, Dave Macek, and Ken Blackburn. Nays: None. Motion passed.

IX. Executive Director's Report

John Keenan and Ed Reidy reported on the following information that was provided in advance of the meeting by Audrey Marcquenski, Executive Director.

The OSLAD grant application for the redevelopment of Hunter Prairie Park has been completed and submitted to the IDNR. The application includes input and requests for amenities that would benefit the community that were provided by residents that were in attendance during the two public meetings. We look forward to learning in the spring of 2024 if we will be chosen for a grant award.

The Comprehensive Planning process began on Monday, September 18 with a visit from Jarrod Scheunemann and his team from Campfire Concepts.

On September 14, the Park District received a Will County tax distribution in the amount of \$1,091,046.09.

X. Committee Reports

A. Maintenance

The Park District is looking to fill full-time maintenance positions and Ed Reidy is following up with two candidates that submitted their resumes.

The District has a good contractor that completed large floor cleaning projects at the Community Center, and his company will assist with the LWN fieldhouse track, hallways, and wood floor gym. These areas are heavily used and require special attention, especially during the winter months.

Asphalt work was completed at the Union Creek front parking lot near the dog park and on the large cracks, cutting out the weakness and patching on the Island Prairie Park path and at Indian Boundary South Park.

Sealcoating was completed at Union Creek and Lake of the Glens Parks the week of September 18.

The animal trapper is relocating problematic wildlife, an opossum and skunks, from the golf course that are digging through sand traps and will also remove a beaver from Woodlawn Park Pond.

B. Recreation

All of the fall adult fitness offerings that include 3-4 yoga classes and 2 Zumba classes at LWN have filled.

An informational meeting was held this week for the active adult trip to Niagara Falls, and staff are making final preparations before the group heads out on October 7.

C. Information Technology

Nicolette Jerik, Superintendent of Office Administration and Technology, and Dave Gorka, IT Contractor, completed a successful file transfer test this week, moving calendar information from RecTrac to Productive Parks, and representatives from both companies were instrumental in this process.

D. Special Recreation

Dave Macek, LWSR Foundation President, reported that the Foundation's second 2023 golf outing at Green Gardens was very successful. Mr. Macek estimates that funds raised on behalf of LWSRA will have increased over the previous year. Mr. Macek also thanked the Park District for its help and support with this annual event.

John Keenan reported that Keith Wallace, LWSRA Executive Director, reached out to request two dates at Lincoln-Way North for the 2024 wheelchair basketball event.

E. Finance and Planning

No report.

F. Golf Course

Staff are making final preparations to showcase our generous sponsors at the September 23, 2023 College Scholarship Classic through signage provided at no charge by One Up Signs. To date, the District has received \$7,000 towards the FSPD's College Scholarship Program and anticipate in excess 200 golfers to participate in this annual fundraising event. Ken Bus, Golf Pro will run a longest putt Split the Pot contest.

Last year, staff worked with Campfire Concepts on the golf course marketing plan and new logo. At this time, golf rounds are up 40% and range buckets 60% over last year. Audrey is confident that weather is responsible for these tremendous increases, as favorable weather showcases the excellent facility and the welcoming and skilled staff we have at Square Links.

Dave Macek inquired about the contracted service of Burlington Golf that robotically retrieved 5,100 golf balls from the 7th Hole Pond alone at Square Links the week of September 10. John described the process, noting there is no cost for the service and the golf course is able to purchase "golf saver" balls at a discounted price.

G. Office

Sufficient information was included in the monthly summary that was made part of the September Executive Director's Report.

H. Risk Management

Sufficient information was included in the monthly summary that was made part of the September Executive Director's Report.

I. Community Updates

Work is underway on the Village of Frankfort bike path connection on Pfeiffer Road beginning at the Lighthouse Pointe subdivision to Route 30. Work also continues on the bike path along 80th Avenue that will extend to the 80th Avenue Metra Train Station in Tinley Park.

J. Freedom of Information

No FOIA requests were received over the past month.

XI. Old Business

No old business was discussed.

XII. New Business

No new business was discussed.

Dave Macek asked about Lincoln-Way busing as he noticed a different bus company in the neighborhood. Staff responded that Lincoln-Way is no longer providing bus service to Summit Hill School District 161 students therefore they contracted with Safeway.

Commissioner's Comments

Commissioner, Phil Cherry inquired about a small brick facility that is located off Brookside Glen Drive in the Brookside Glen subdivision. Ed Reidy responded that it is a pump house owned and maintained by the Village of Tinley Park, and that they recently removed overgrown arborvitaes that surrounded the pump house, making it visible to the public.

Mr. Cherry also asked if the boom lifts at Champions Park was to install LED lights, and Ed Reidy confirmed that they are onsite to install the new lighting.

Mr. Cherry asked Mr. Reidy if the maintenance department is experiencing any adverse issues since they are shorthanded. Mr. Reidy noted that golf course ranger, Joe Cline has been assisting maintenance staff, Assistant Superintendent, Marlon Medina and Lou Viececi are very adept at managing projects and daily tasks, and Vince Broenneke, college student, works on Thursdays and Fridays, however the plan is to hire staff that have experience as equipment operators.

Mr. Reidy reported that he is currently reviewing two resumes for full-time maintenance employees and that the Illinois Arborist Association has been helpful and will distribute our flyers during their Career Day event at the Morton Arboretum. Jeff Graefen, longtime District Construction Contractor, has also been very helpful in notifying his contacts that the District is hiring.

XIII. Executive Session

No business came before the Board that required an Executive Session.

XIV. Adjournment

Craig Maksymiak made Motion 23-1871 to adjourn the meeting at 7:27 p.m. Dave Macek seconded. Motion carried in a vote by voice.

Respectfully submitted:
Linda Mitchell