Freedom of Information Act Transparency Policy Summary of Staff Time and Legal Fees Incurred in Responding to Request January 2023

Date	Description	Staff Member-Hours	Legal Fees	Other Costs
Received: 1/2/2023	Huber Landscape Services, Inc.	Executive Director - 1 hour	\$183.75	N/A
Responded and closed: 1/4/2023	1. Company name/pricing/rates for current landscape	Exec. Assistant - 1 hour		
	and mowing services	Bookkeeper - 1 hour		
	2. Bid Documents from last solitation for mowing and	Supt. of Parks - 1.5 hours		
	landscape services that includes:			
	•Detailed bid tabulation			
	•Winning Bidder			
	•Winning bidder pricing			