

Freedom of Information Act Transparency Policy
Summary of Staff Time and Legal Fees Incurred in Responding to Request
March/April, 2022

| Date | Description | Staff Member-Hours | Legal Fees | Other Costs |
|---|--|--|------------|-------------|
| Initial Receipt: 3/15/2022 Clarification Received: 3/30/2022 Responded and closed: 4/5/2022 | The "FOIA Lady" 1. Request for law firm engagement letter for services in 2021 and 2022. 2. Copy of legal services rendered in 2021 3. Copy of COIs for FSPD's 2022 insurance policies. | Bookkeeper - 3.25 hours Director & Exec. Asst.- 1.5 hours | Pending | N/A |