

EXECUTIVE DIRECTOR'S REPORT
OCTOBER, 2020

ADMINISTRATION

Included in the October report is Resolution 20-10-28, for the purpose of applying for available funds related to costs incurred through coronavirus compliance. This submittal is administered through Cook County and the maximum distribution is \$5,000. An identical program is available through Will County, with a maximum distribution of \$25,000, and we are similar preparing submittal for the maximum benefit. Linda Mitchell has taken the lead on this application process, attending available webinars and securing necessary contacts.

I may be requesting a brief executive session at the conclusion of the October meeting.

TREASURER'S REPORT

Park District fund balances are in good standing, and we set an all-time high balance last month without the benefit of referendum proceeds. Per last year's direction, we are in line to meet end-of-year fund balance projections meeting needs and preventing any cash flow issues.

Tax revenues from Will County are nearing completion and we have had no delays or shortages in tax distributions to date.

I will have completed the Standard & Poor's teleconference prior to the Board Meeting and I am mildly optimistic that the District's bond rating could improve. My response to initial questions has been previously provided for Board review.

MAINTENANCE

A summary of projects completed, and those yet to be completed hopefully this season, has been provided.

The Maintenance staff have been exceptional in their commitment and professionalism. The new system of contracted service for park maintenance is and was successful, due to their review and efforts. We will review contracted service and work for improvement in this system for continuation in the next season.

Equipment will be evaluated to determine elimination of what will not be necessary to retain. Staff will report on this action prior to any sale.

Our new full-time maintenance employee, Al Grzyb, began employment on Monday, October 12. Al is an experienced hand that will provide a strong skill set to the department and all appreciate the added help.

Bill O'Shea completed the Certified Playground Safety Inspector certification program.

I have enclosed the proposal for the truck purchase that includes a discount adjustment for the equipment trade-in, replacing three older vehicles with one new vehicle. I would ask for Board action on this matter.

RECREATION

Dance has been going well, and I would encourage Board Members to review the dance protocol for COVID-19, posted on our website. Nicolette Jerik and Audrey Marcquenski did strong work on this action, and have received compliments from our PDRMA Risk Manager.

Staff continue to work on the BAS program, and an oral update will be provided at the Board Meeting.

John Keenan is working on indoor opportunities that will primarily be located at Lincoln-Way North. He also managed all baseball, football, and soccer scheduling this fall.

INFORMATION TECHNOLOGY

Bonnie Roach has been working with Vermont Systems and our IT Contractor, Dave Gorke, to schedule the RecTrac update and training.

I am hopeful that the long-awaited website refresh will be launched by the Board Meeting. We hope to get a sneak peek earlier in the week.

GOLF COURSE

The Free Day of Golf Free event is behind us, and the District was able to raise \$8,400 in sponsorships along with \$641 in free-will donations and raffle ticket donations, for a total of \$9,041 in support of the District's College Scholarship Program.

John Keenan, Julie Hein, and the entire golf course staff have done quality work with all the new technology and increased safety requirements. We will provide an end-of-year summary at the November meeting.

RISK MANAGEMENT

The annual fall Risk Management Institute, normally held at the Tinley Park Convention Center, will be conducted as a virtual experience. Just an FYI, the National and State conventions will also be conducted in this fashion.

Respectfully submitted:
Jim Randall
Executive Director