

EXECUTIVE DIRECTOR'S REPORT DECEMBER, 2019

ADMINISTRATION

Just a reminder, the December meeting is early, scheduled for Monday, December 2, 7:30 p.m. at the Park District's Administration Building. The early meeting date was previously necessary due to Cook County requirements if the Park District levied greater than 105%. The Park District has not found that necessary, but I believe we all appreciate the early meeting date due to all the December activities.

I will provide an update on the 457(b) process during December's meeting, and consideration of travel expense forms for staff to attend the IAPD/IPRA Conference in Chicago this January and the maintenance bid is also included on the December agenda.

The last meeting focused on departmental reports, and I thought I would focus my December report on pending projects and those potential projects that are in the development phase.

Golf Course

1A – A design for accessible bathroom improvements for the clubhouse has been completed and I am securing construction estimates. The remodeling will provide better facilities, but also improve accessibility and ADA compliance.

1B – The master plan completed this summer recommended interior tree removal to improve play and turf improvement.

1C – Plans were approved to expand driving range and recognize the new tee configuration.

Tree Work

The Park District is scheduled to remove dead trees at Lighthouse Pointe Park in conjunction with the tree removal at the golf course. This is the second year of this action at Lighthouse Pointe.

Playgrounds/Park Facilities/Bike Paths

The playgrounds are complete at Woodlawn and Kingston Parks. New concrete borders will be installed next season.

Dennis Persic is going to work with staff on finalizing design of future playgrounds.

Staff will be meeting with bike park designers to begin preparation/design for a new BMX facility. It is the intention to phase in this improvement over time.

Park staff have been exploring options for a permanent bathroom at Kiwanis Park. Both stick-build and precast facilities are under consideration.

We are also exploring permanent bathroom facilities to replace park porta-potties. This improvement would be precast concrete with vault containment.

Staff are working on expanded bike paths with permanent connections joining our paths to the Old Plank Road Trail.

We briefly discussed farm development plans and will continue research and will work with both school districts on future opportunities.

Survey/Master Plans/Budget Process

The community-wide wellness/capital survey is complete and results will be forthcoming. Discussions with Campfire Consultants on a community-wide survey and comprehensive master plan in 2020 will also take place.

Maintenance staff have been preparing a maintenance master plan to be implemented in the 2020 season. An oral overview of this action will be provided at Monday's meeting.

The referendum proceeds will be totally expended over the next six months, but as planned, the retirement of debt will allow continued, albeit slower progress on additional capital actions.

The Park District will explore future opportunities with both the Village of Frankfort and Tinley Park in the coming months.

The budget process is in full swing and an initial draft will be included in the January Board packet.

I look forward to seeing you all on Monday, December 2. Please call directly if any questions, concerns, or ideas arise in December or January.

Respectfully submitted:

Jim Randall

Executive Director