

EXECUTIVE DIRECTOR'S REPORT
MARCH, 2019

ADMINISTRATION

I am excited to announce that the new Troop #732 Scouts will be in attendance at our March meeting. We sponsor this Troop, and they will be presenting the Troop Charter to the District and have asked that the Board present them with their new Troop flag.

All financial documents are current, and the best news is that Duane Meyers returned to work and assisted Audrey Marcquenski, Diane Meister, Sue Baker, and Linda Mitchell get the District back on track. We have depended on Duane and his wonderful abilities and dedication. I will review the process for moving forward with financial management at Thursday's meeting.

All payable listings and Treasurer's Reports are included for approval and acceptance, pending audit.

The Park District is in receipt of all Will County tax distributions, and over the last month, also received the balance of the Cook County taxes.

The multiplier for tax proceeds is 1.9%, and we may have new growth for our Equalized Assessed Valuation soon. I conservatively project new growth somewhere between 1%-1.5%.

Reminder, the March meeting includes a preliminary budget meeting, beginning at 7:00 p.m. The focus will be capital improvements and referendum projects. An executive session is scheduled at the conclusion of Thursday's meeting to review full-time employee compensation for fiscal year 2019/2020.

Included in the Board packet is a request for travel reimbursement for the April dance competition. If you have been following Facebook, you are aware of how exceptionally dance staff and participants prepared for performances and, how well they have been doing in competitions.

I asked Nicolette Jerik, Recreation Supervisor, to work on a summary of accomplishments of the dance program and the tremendous benefit and opportunities that Park and School District residents enjoy, thanks to access to Lincoln-Way and Summit Hill School District facilities. This information will be provided to board members of Lincoln-Way and Summit Hill.

Staff have been gathering relevant information related to wellness opportunities available to Park District residents. They will be working with Jarrod Scheunemann and Michael Mulvaney to prepare the wellness survey that will be distributed to District residents in the coming months.

The Internal Equity Salary Study has been posted to the Park District website on the Surveys and Master Plans tab.

MAINTENANCE

The Maintenance Department is ready to go, and staff are looking forward to moving back outside this spring. A lot of work remains in the development of a construction schedule for various projects.

Foundations have been poured and construction began on the new shelter at the Union Creek baseball complex.

I hope to have a similar shelter estimate for the Wildcats Football concession stand.

A summary of potential projects will be reviewed at the 7:00 p.m. budget meeting on Thursday.

RECREATION

The brochure is nearing completion and will be delivered to resident households on or about April 1.

ELC Preschool program registration continues, with numbers at or about equal to last year. John Keenan, Audrey Marcquenski, and ELC staff met with Rogus School's administrators and kindergarten teachers. The purpose of this meeting was to ensure ELC participants are ready for kindergarten.

INFORMATION TECHNOLOGY

The Datto safeguard, installed in the past year, proved to be invaluable when a primary server crashed. Datto enabled immediate restoration and operation. Dell covered the repair through the warranty, and all has been restored.

No major changes are anticipated in either software or hardware for the coming year.

SPECIAL RECREATION

I am happy that Dave Macek, Park Board Vice President, volunteered and is now serving as a member of the LWSR Foundation Board.

A big event is coming, the National Women's & Youth Wheelchair Basketball Tournaments at Lincoln-Way North at the end of the month. Admission is free, and all are welcome to attend.

FINANCE & PLANNING

An updated line item budget, with current year-to-date comparables has been provided. The final Operating Budget will be presented for Board approval at the April Board Meeting.

RISK MANAGEMENT

Audrey Marcquenski completed employment compensation forms, necessary for determination of workers' comp coverage.

Audrey and Arliss Bouton, Safety Coordinator, will participate in a PDRMA webinar regarding various changes at PDRMA.

The Safety Committee meets on the fourth Wednesday of each month, and the many safety-related actions are documented in meeting minutes.

GOLF COURSE

The Board-approved Square Links master plan update with Lohmann Quitno Golf Course Architects has been executed. I will be meeting with Todd Quitno, Vice President/Senior Architect from Lohmann Quitno when the weather improves. I will review the purpose of the plan orally at Thursday's meeting.

Tree work was completed at Square Links, and ten new trees were strategically planted.

Reliable has been onsite since Monday, March 11, readying for the start of the new season.

WELLNESS

Mary Condon, RD, LDN from the UChicago Medicine, Ingalls Wellness Center was accompanied by Shea, intern, to present wellness topics on February 27. Full and part-time staff appreciated the opportunity to attend this informative presentation, and we look forward to scheduling future visits.

Respectfully submitted:
Jim Randall
Executive Director