

**EXECUTIVE DIRECTOR'S REPORT
DECEMBER, 2016**

7:00 P.M. Truth in Taxation Public Hearing
7:30 P.M. Regular Board Meeting

ADMINISTRATION

Friendly reminder – the December Board meeting is both earlier in the month and at an earlier time to allow for the required Truth in Taxation Public Hearing.

The approval and filing of the annual Park levy, Ordinance No. 16-12-300, is included on the agenda for this December meeting. The ordinance has been reviewed by Park counsel, and I am requesting adoption at Monday's meeting.

I have also included budget adjustments to accurately reflect budget changes that occurred after initial budget approval in April. This action was recommended by Park auditors to adjust to budget changes formally adopted by Board Members.

Board Members will be asked to approve the required travel reimbursement policy, Ordinance No. 16-12-301. In addition, I will provide, for Board approval, travel reimbursement requests in compliance with the new policy for staff that will attend the January IPRA Convention. The request comply with new state travel reimbursement laws that become effective January 1, 2017.

I am also submitting a grievance procedure that complies with the Americans with Disabilities Act (ADA). Board Members received an advanced copy during the November meeting, and as previously discussed, this document will be posted to the Park District's website for public access.

Effective December 1st, the approved conversion of salaried to hourly compensated employees became effective. There has been a hold placed on implementation in Texas, but it was put in place per our legal counsel's recommendation.

Staff have been busy completing the winter/spring brochure. Recreation staff will prepare a financial summary of the F.A.N. program for the current season. This information, along with the Dog Obedience financial summary, will be posted on the Park District website in mid-January.

The golf course has a fairly serious erosion issue on the 7th hole, undermining the cart path. The estimated cost to repair is \$20,000. I would also recommend the installation of drain tile, eliminating the cart path that bisects this hole along with the bridge in the center of the fairway, providing a continuous fairway from tee to green. The total cost for correction will be at or about \$52,000. The necessary erosion repair makes it the most economical time to correct the fairway issue. I will review funding for the project during Monday's meeting.

The last Board Meeting, on November 17th, was the first meeting I missed in 33 years, and seven months, breaking a string of 403 consecutive monthly Board Meetings.

In my absence, we had several issues arise, and I was apprised of what was happening, but staff, under Audrey's leadership, did an exceptional job managing the District.

Ed, Raegan, Carter, John, Linda, Diane, and Audrey are all exceptionally conscientious employees, and have exceptional skills. There are many reasons we are a Gold Medal District, but over and above everything else, exceptional staff, professional and qualified Board, and supportive community are a recipe for success.

As always, if Commissioners have any questions, please contact me directly.

Respectfully submitted:
Jim Randall
Executive Director