

ORDINANCE NO. 15-07-288

AN ORDINANCE ADOPTING A COMBINED ANNUAL BUDGET AND APPROPRIATING SUCH SUMS OF MONEY AS MAY BE DEEMED NECESSARY TO DEFRAY ALL NECESSARY EXPENSES AND LIABILITIES OF THE FRANKFORT SQUARE PARK DISTRICT, COOK AND WILL COUNTIES, ILLINOIS, FOR THE FISCAL YEAR BEGINNING May 1, 2015, AND ENDING APRIL 30, 2016, AND SPECIFYING THE OBJECT AND PURPOSES FOR WHICH SUCH APPROPRIATIONS ARE MADE, AND THE AMOUNT APPROPRIATED FOR EACH OBJECT OR PURPOSE.

BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE FRANKFORT SQUARE PARK DISTRICT:

SECTION 1: The following is the annual budget for the Frankfort Square Park District for the fiscal year beginning May 1, 2015, and ending April 30, 2016.

CORPORATE FUND

ADMINISTRATION EXPENSE

	<u>BUDGET</u>	<u>APPROPRIATION</u>
Office Manager/Bookkeeper	\$47,176.00	\$52,837.00
Clerical Salaries	\$66,196.00	\$74,139.00
Executive Director Salary	\$139,425.00	\$156,156.00
Director	\$69,696.00	\$78,059.00
Admn. Asst. Salary	\$44,667.00	\$50,027.00
Superintendent of Internet & Technology	\$40,831.00	\$45,730.00
Health Insurance	\$219,638.00	\$252,583.00
Accounting Services Salary	\$23,744.00	\$26,593.00
Risk Management Salaries	\$39,000.00	\$43,680.00
Employee Retirement	\$78,059.00	\$87,426.00
Telephone	\$22,000.00	\$25,300.00
Electric	\$62,000.00	\$71,300.00
Water & Sewer	\$24,000.00	\$27,600.00
Natural Gas	\$14,500.00	\$16,675.00
Postage	\$6,600.00	\$7,392.00
Staff Training & Support	\$25,370.00	\$28,414.00
Office Supplies	\$8,000.00	\$8,960.00
Computer Maintenance	\$45,000.00	\$50,400.00
NOVAtime/ITR Systems	\$3,924.00	\$4,394.00
Transfer to Debt Service Fund	\$90,682.00	\$101,563.00
TOTAL:	\$1,070,508.00	\$1,209,228.00

CORPORATE FUND

BUILDING & GROUNDS EXPENSE

Building Maintenance Supplies	\$15,000.00	\$16,800.00
Building Repair	\$52,989.00	\$59,347.00
Equipment Purchase/Lease	\$25,000.00	\$28,000.00
TOTAL:	\$92,989.00	\$104,147.00

CORPORATE FUND**CAPITAL DEVELOPMENT EXPENSE**

Equipment Loan Payments	\$143,057.00	\$143,057.00
St. Francis Baseball Field Loan Pymt.	\$25,000.00	\$25,000.00
Improvement Projects	\$115,858.00	\$115,858.00
Pole Barn Loan 2006-2015	\$20,420.00	\$20,420.00
Football Lighting Loan	\$5,873.00	\$5,873.00
Supt. of Parks Salary	\$65,000.00	\$72,800.00
Park Foreman	\$50,000.00	\$56,000.00
Park Maintenance Salaries	\$33,462.00	\$37,477.00
Contracted Park Mowing/ Maintenance	\$37,285.00	\$41,759.00
Natural Areas/Beautification Supplies	\$11,400.00	\$12,768.00
Park Naturalist Salary	\$40,409.00	\$45,258.00
Natural Areas/Beautification Salaries	\$48,450.00	\$54,264.00
TAW Repayment	\$460,000.00	\$460,000.00
TOTAL:	\$1,056,214.00	\$1,090,534.00

CORPORATE FUND SUMMARY

CORPORATE ADMIN. EXPENSE	\$1,070,508.00	\$1,209,228.00
CORPORATE BUILDING & GROUNDS	\$92,989.00	\$104,147.00
CAPTIAL DEVELOPMENT EXPENSE	\$1,056,214.00	\$1,090,534.00

CORPORATE FUND

GRAND TOTAL:	\$2,219,711.00	\$2,403,909.00
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GOLF COURSE ENTERPRISE FUND

Manager of Square Links	\$48,354.00	\$54,156.00
Course Superintendent	\$43,269.00	\$48,461.00
Corporate Fund Salary Transfer-Asst. Mgr.	\$20,415.00	\$22,864.00
Clubhouse/Range Seasonal Salaries	\$45,000.00	\$50,400.00
Maintenance Seasonal Salaries	\$35,000.00	\$39,200.00
Golf Cart Lease	\$11,012.00	\$12,333.00
Contract Services	\$10,000.00	\$11,200.00
Equipment Purchase/Rental	\$7,000.00	\$7,840.00
Maintenance Supplies	\$15,000.00	\$16,800.00
Fertilizer and Weed Control	\$13,500.00	\$15,120.00
Alternate Bond Payment -2023	\$40,848.00	\$40,848.00
Scholarship Expense	\$10,000.00	\$10,000.00
Office Supplies/Printing	\$1,700.00	\$1,904.00
Merchandise	\$2,750.00	\$3,080.00
Marketing	\$2,000.00	\$2,240.00
Future Capital Expense	\$9,987.00	\$11,185.00
TOTAL:	\$315,835.00	\$347,631.00

RESTAURANT EXPENSE

Seasonal Salary	\$26,938.00	\$30,170.00
Equipment Repair	\$1,500.00	\$1,680.00
Equipment Purchase	\$1,000.00	\$1,120.00
Supplies	\$24,000.00	\$26,880.00

Beverage Supplies	\$4,000.00	\$4,480.00
Debt Service Payment	\$22,903.00	\$22,903.00
TOTAL:	\$80,341.00	\$87,233.00

GOLF COURSE ENTERPRISE FUND

GRAND TOTAL:	\$396,176.00	\$434,864.00
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**RECREATION FUND
PROGRAM EXPENSE**

Instructor Salaries	\$81,000.00	\$90,720.00
Recreation Programmer Salaries	\$81,640.00	\$91,436.00
Rec. ProgrAm Fund Payroll Transfer	\$24,177.00	\$27,078.00
Corp. Fund Salary Transfer-Director	\$34,848.00	\$39,029.00
Brochure Printing	\$14,000.00	\$15,680.00
Professional Contract Services	\$50,000.00	\$56,000.00
Program Supplies Reimbursement	(\$12,000.00)	-\$13,440.00
Program Supplies	\$60,000.00	\$67,200.00
Concession Stand Salaries	\$3,000.00	\$3,360.00
Concession Expense	\$3,500.00	\$3,920.00
Capital Purchases	\$51,697.00	\$57,900.00
TOTAL:	\$391,862.00	\$438,883.00

**RECREATION FUND
BUILDING AND GROUNDS EXPENSE**

Instructor Salaries	\$50,000.00	\$56,000.00
Maintenance Supplies	\$52,662.00	\$58,981.00
Contracted Maintenance Technician	\$31,000.00	\$34,720.00
Corp Fund Salary Trans-Park Maintenance	\$15,438.00	\$17,290.00
Equipment Purchase/Rental	\$25,000.00	\$28,000.00
Equipment Repair/Parts	\$63,615.00	\$71,248.00
Refuse & Porta Potties	\$27,000.00	\$30,240.00
Gas, Diesel, Oil	\$45,000.00	\$50,400.00
Corp Fund Trans-Supt of Parks Salary	\$23,138.00	\$25,914.00
TOTAL:	\$332,853.00	\$372,793.00

**RECREATION FUND
EARLY LEARNING CENTER EXPENSE**

Supt. of Early Childhood Salary	\$48,694.00	\$54,537.00
Staff Salaries	\$54,000.00	\$60,480.00
Program Supplies	\$4,502.00	\$5,042.00
Program Transfer	\$27,151.00	\$30,409.00
TOTAL:	\$134,347.00	\$150,468.00

**RECREATION FUND
BEFORE & AFTER SCHOOL EXPENSE**

ELC Fund Sal. Trans. Supt of Early Chldhd.	\$24,347.00	\$27,268.00
Staff Salaries	\$99,000.00	\$110,880.00
Program Supplies	\$9,502.00	\$10,642.00
Program Transfer	\$27,451.00	\$30,745.00

TOTAL:	\$160,300.00	\$179,535.00
RECREATION FUND		
<u>F.A.N. PROGRAM EXPENSE</u>		
Building Supervisor Salaries	\$30,000.00	\$33,600.00
Program Supplies	\$1,700.00	\$1,904.00
LWN School District 210 Charges	\$5,000.00	\$5,600.00
Program Transfer	\$27,300.00	\$30,576.00
TOTAL:	\$64,000.00	\$71,680.00
RECREATION FUND		
<u>DANCE PROGRAM EXPENSE</u>		
Dance Instructor Salary	\$29,400.00	\$32,928.00
Dance Aide Salary	\$3,240.00	\$3,628.00
Building Supervisor Salary	\$7,500.00	\$8,400.00
Equipment Purchases	\$1,000.00	\$1,120.00
Program Supplies	\$750.00	\$840.00
Transfer to Recreation	\$17,360.00	\$19,443.00
TOTAL:	\$59,250.00	\$66,359.00
RECREATION FUND		
GRAND TOTAL	\$1,142,612.00	\$1,279,718.00
<u>AUDIT FUND EXPENSE</u>		
Contracted Accounting Services	\$13,500.00	\$15,120.00
Transfer to Corporate	\$7,085.00	\$7,935.00
TOTAL:	\$20,585.00	\$23,055.00
<u>LIABILITY INSURANCE FUND EXPENSE</u>		
PDRMA	\$68,000.00	\$76,160.00
Unemployment Insurance	\$6,000.00	\$6,720.00
Legal Fees	\$15,000.00	\$16,800.00
Liability Repair/Improvement	\$8,000.00	\$8,960.00
Corp Fund Salary Trans-Risk Management	\$20,000.00	\$22,400.00
Security Link/ADT/System Repair	\$5,000.00	\$5,600.00
Transfer to Corporate	\$13,764.00	\$15,415.00
TOTAL	\$135,764.00	\$152,055.00
<u>PAVING & LIGHTING FUND EXPENSE</u>		
Paving	\$7,000.00	\$7,840.00
Lighting	\$7,703.00	\$8,627.00
TOTAL	\$14,703.00	\$16,467.00
<u>SPECIAL RECREATION FUND EXPENSE</u>		
Transfer to Corporate	\$56,000.00	\$62,720.00
Program Aide	\$5,000.00	\$5,600.00
Payment to SSSRA	\$136,029.00	\$152,352.00
TOTAL	\$197,029.00	\$220,672.00

DEBT SERVICE FUND EXPENSE

Amalgamated 2002 Ref. Bond Payment	\$565,000.00	\$632,800.00
Old Plank Trail Mini Bond Payment	\$109,090.00	\$122,180.00
Amalgamated 2009 Alt. Bond Payment	\$95,700.00	\$107,184.00
Amalgamated 2010 Alt. Bond Payment	\$98,243.00	\$110,032.00
Legal Fees	\$6,000.00	\$6,720.00
TOTAL	\$874,033.00	\$978,916.00

SOCIAL SECURITY FUND EXPENSE

FICA	\$84,129.00	\$94,224.00
Employer Medicare	\$19,675.00	\$22,036.00
Transfer to Corporate	\$9,967.00	\$11,163.00
TOTAL	\$113,771.00	\$127,423.00

EXPENSE SUMMARY

CORPORATE FUND	\$2,219,711.00	\$2,403,909.00
GOLF COURSE ENTERPRISE FUND	\$396,176.00	\$434,864.00
RECREATION FUND	\$1,142,612.00	\$1,279,718.00
AUDIT FUND	\$20,585.00	\$23,055.00
LIABILITY INSURANCE FUND	135,764.00	\$152,055.00
PAVING AND LIGHTING FUND	\$14,703.00	\$16,467.00
SPECIAL RECREATION FUND	\$197,029.00	\$220,672.00
DEBT SERVICE FUND	\$874,033.00	\$978,916.00
SOCIAL SECURITY FUND	\$113,771.00	\$127,423.00
GRAND TOTAL	\$5,114,384.00	\$5,637,079.00

Section 2: As part of the annual budget, it is stated:

- (a) That the cash on hand at the beginning of the fiscal year is \$370,792.73.
- (b) That the estimated cash expected to be received during the fiscal year from all sources is \$5,114,384.00.
- (c) That the estimated expenditures contemplated for the fiscal year is \$5,114,384.00.
- (d) That the estimated cash expected to be on hand at the end of the fiscal year is \$370,792.73.
- (e) That the estimated amount of taxes to be received by the Frankfort Square Park District during the fiscal year is \$3,213,801.00.

Section 3: That the following sums of money in the total amount of \$5,637,079.00 or so much thereof as may be authorized by law and the same are hereby appropriated for the corporate and recreational purposes of the Frankfort Square Park District, as hereinafter specified for the fiscal year beginning May 1, 2015, and ending April 30, 2016.

Section 4: The receipts and revenues of the Frankfort Square Park District derived from sources other than taxation and not specifically appropriated shall constitute the General Fund and shall first

be placed to the credit of such fund. All unexpended balances of the appropriations for the fiscal year ended April 30, 2015, and prior years, are hereby specifically re-appropriated for the same general purposes for which they were originally made and may be expended in making up any insufficiency of any other items provided in this appropriation ordinance, in making this appropriation in accordance with applicable law.

Ken Blackburn, President

James J. Randall, Secretary

AYE: _____

NAY: _____

ABSTAIN: _____

ABSENT: _____

SEAL

**CERTIFICATION OF ESTIMATE
OF REVENUE
FISCAL YEAR 2015 – 2016**

I, Craig Maksymiak, do hereby certify that I am the duly qualified Treasurer of the Frankfort Square Park District and the chief fiscal officer of said Park District. As such officer I do further certify that the revenues, by source, anticipated to be received by the Frankfort Square Park in the fiscal year beginning May 1, 2015 and ending on April 30, 2016 are estimated to be as follows:

ESTIMATE OF REVENUE

SOURCE	AMOUNT (\$)
Real Estate Taxes	\$3,213,801
Personal Property Replacement Tax	\$550
Interest Earned	\$600
Notes	\$106,000
Concessions	\$3,000
Program and Membership Fees	\$806,759
Golf Course Fees	\$396,176
Miscellaneous	\$587,498
TOTAL	\$5,114,384

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of The Frankfort Square Park District this 16th day of July, 2015.

Treasurer and Chief Fiscal Officer

[SEAL]