

EXECUTIVE DIRECTOR'S REPORT
SEPTEMBER, 2013

ADMINISTRATION

Chapman and Cutler have been contacted, and will be preparing the annual bond abatement and mini-bond sale. It is anticipated that the authorizing and abatement ordinances will be on the October agenda.

The park district received the 2012/2013 annual audit. Electronic copies are available for Board review. The audit has been provided to county and state authorities. The Standard and Poor's report, completed prior to our last meeting has also been publicly posted.

The installment contract, approved last month, has been completed, and the equipment was delivered.

Park staff have continued the application process, necessary to join the PDRMA insurance pool. The application is extensive, and all departments have been busy gathering requested information. PDRMA representatives will be onsite, September 17th, to review facilities.

I have worked closely with park attorney, Rob Bush and PDRMA to deliver timing of a potential policy transfer, and will verbally update Commissioners at Thursday's meeting.

A full time park district staff member fell on Thursday, September 5th, and suffered a back injury. I am reporting this due to issues with our workers comp carrier. A transition in the insurance provider's software delayed the issuance of a claim number, preventing necessary immediate care. The staff member received essential medical care on Monday, September 9th, and an MRI has been scheduled.

Park staff members, Jeff Mecher, Diane Meister, and Julie Arvia will be in attendance at Thursday's meeting to provide annual department reports.

RECREATION

BAS and ELC are both underway, with the start of the new school year.

The popular dance program continues to grow, with 276 participants enrolled in the fall session.

MAINTENANCE

Biosolids have been distributed to high-use irrigated and select park sites throughout the district.

Sealcoating has been completed at the Frankfort Township path, the Island Prairie path, and the Community Center parking lot.

Irrigation repairs have been completed; and high-use turf at football and baseball fields are in excellent condition.

GOLF COURSE

The course has the potential of finishing with a record year. There are many contributing factors, the closing of Graystone Golf Course, billboard marketing, and new management can all be cited as positive factors. A primary reason is weather, as the moderate summer temperatures proved very conducive to attracting play.

We hope to schedule the October Board Meeting at Square Links. The change in location will allow for a nice recognition event for former long-time Park Board Member, Pam Kohlbacher.

If you are unable to attend Thursday's meeting, please let me know at your earliest convenience.

Respectfully submitted:
Jim Randall